



# British Canoeing

## Slalom Committee

### Meeting Minutes

Saturday 27<sup>th</sup> January 2018

**Stronger Together**

Location: British Canoe Union HQ, National Water Sports Centre  
Adbolton Lane, Holme Pierrepont, Nottingham, NG12 2LU



## 1 Present

### 1.1 In Person

Dave Spencer [2/2] Chair	Andy Neave [2/2] Coaching	Richard Ramsdale [1/2] British Canoeing
Andy Koszary [2/2] Treasurer	Dee Lindesay [2/2] Digital Strategy/Data	Dave Spencer [2/2] England
Martyn Setchell [2/2] Vice Chair / Athlete Rep	Peter Curry [2/2] Safety/Comp Mgmt.	Chris Baillie [2/2] Scotland
	Andy Grudzinski [2/2] Technical/Timing	Mark Abbott [2/2] Wales
Colin Woodgate [2/2] Secretary		

### 1.2 Apologies

Steve Linksted [0/2] Divisional Development	Kiran Dews [0/2] CANI
Hazel Ridge [1/2] Volunteers/Safeguarding	

Anna Grey British Canoeing Sport Development Manager

## 2 Welcome

The chair welcomed everyone to the meeting.

## 3 Minutes of Previous Meeting

The minutes of the previous meeting were accepted with one spelling error.

## 4 Chair's Report

### 4.1 General

Very little to report with the key points being:

- Yearbook - many thanks to all the contributors and to Keith Goddard for the production of the yearbook. Packing is scheduled for 28th January and the books arrived in the first week in February.
- International Panel – the panel met to commence work on the 2019 selection policy and this will include the selection of Olympic boats. It is planned to publish the policy for consultation towards the middle of the year and announcements will be forthcoming once the detailed schedule has been confirmed.
- Organiser Pack - this will be available late Jan/early Feb. Levy forms are being updated to reflect the revised entry fee alongside minor changes to the Scottish forms to remove the confusion over TUTTI charges. Andy G will complete the TUTTI routing. Other forms and handbook will largely be as is with some minor tweaks.

### 4.2 Four Year Planning AG/DS (171126-11.2)

A proposal will be documented and sent to committee members for input to the process: e.g. Coaching, Digital Development, Volunteer/Officials Training and Development etc. .... **AG / DS**

### 4.3 Bib Application Forms to reflect safety standards (DS) (171126 -11.4)

It was proposed to add additional information to the Bib Application Form to emphasise paddler responsibility for ensuring helmets and buoyancy aids were in good order and regularly tested, and to reiterate the importance of conduct and welfare. This would have, in effect, created a "T&Cs" section which would have further complicated an already busy form. Relevant information is already covered in the yearbook, and reference to that may be more appropriate. A brief discussion amongst the committee should clarify what we want to achieve.

The form will need to be amended to confirm with Data Protection laws, with reference to British Canoeing Data Protection Officer. This will reference the issues for other committees. .... **Action RR**

### 4.4 Event Organisers qualified other than BC (Completed/171126-7.1)

British Canoeing have indicated that all safety officers must attend the BC Specific course no matter what other qualifications they hold.



#### 4.5 Administrator files (DS/171126 12.9)

The Chair continues to make enquiries as to whether there are historic files that were held by Jim Croft that could be collected and filed elsewhere.

### 5 Secretary's Report

#### 5.1 Declarations of Interest

All members confirmed that either they had supplied the declaration of interest form, or that their interests had not changed. The Secretary was authorised to pass these to British Canoeing. ....**Action CDW**

#### 5.2 Paddlers without Bibs (Completed/171126-6.1)

A policy for the handling of points allocated to paddlers that have not applied for their bib was agreed and circulated to bib and ranking officers.

#### 5.3 Historic Winners (171126-6.1)

There are a number of initiatives under way that will make this task either superfluous or much easier. An example being the work being undertaken by Peter Keane to provide electronic ranking lists, for the top division going back as far as records exist. This task will be reviewed once these initiatives have completed.

#### 5.4 Role Descriptions (171126-11.1)

At the previous meeting, all members were asked to provide draft role descriptions for their position. There has been little response on this front, apart from a recirculation of the previous descriptions by CB. These must be reviewed and circulated at least 1 month before the next meeting for approval. .... **Action All**

#### 5.5 ACM Voting options (CDW)

A draft paper was circulated offering some options for voting at ACMs. This was discussed and will be amended before more general publication for comment. Voting for junior members will be clarified. Retaining the current voting methods is not ruled out, but this is an opportune time to review the process given the regulation rewrite, and the discussion at the 2018 ACM .....**Action CDW**

#### 5.6 Extreme Canoe Slalom Selection

CDW reported back from a meeting held to consider GB selection for Extreme Canoe Slalom. BC consider Extreme Canoe Slalom to be best served by a cross discipline co-operation and panel. Disciplines to be included are Canoe Slalom, Freestyle, 'Adventure sector'.

The initial proposals include

- A selection panel consisting of a slalom committee nominee, a freestyle committee nominee, someone from the adventure sector and one other.
- to hold a three race selection series at HPP on 21<sup>st</sup> April, starting at 18:00. The competition is to be publicised as a Boater Cross Event, incorporating the Extreme Slalom Selection series.
- Attendance at any race will be self-funded, there is no central funding available as this is not an Olympic sport.
- Races to be run to ICF rules. Except that the start may not be from a ramp, it may be from having boats held on a raft.

In order to support the first steps in this process and recognising that the competition needs to be held in time to select teams for the World Cups, it was agreed that the next Slalom Committee meeting must finish by 16:00 in order to set up the support for a prompt start.

The slalom committee will provide timing for the first (heats) race, and the Nottingham headsets can be used for all races. Normal expenses will be payable to all slalom qualified judges that are part of the event organisation for this first competition. The possibility of reclaiming some of this expense will be reviewed in the light of the finances of the competition.

CDW was appointed as slalom committee representative on the Extreme Slalom Selection Committee.

There was some concern that there seems to be an increasing frequency of dedicated HPP slots being given to other users with little communication.



## 5.7 BUCS

A meeting was held with BC, BUCS, and representatives from the Sprint, Polo, Slalom and WWR disciplines with the aim of

- establishment of a canoeing competition working group (including all disciplines)
- scheduling of the events in the calendar
- discussion around roles and responsibilities of BUCS, event deliverers, BC (office & committees)
- establishment of a sprint BUCS programme (initially under the BC banner as a pilot)
- wider engagement with the BUCS paddlers including membership, officials, volunteers.

In addition to this meeting, seven section judges will be attending the BUCS slalom at the Tees Barrage. Their role is to assist the students in setting up and judging most of the race. During the two periods where the 'elite paddlers' have their runs, the section judges will judge to ensure that there is a consistent, correct standard applied for all those where financial support is dependent on achieving results at this race. There are no expenses available from BUCS for this first year of the additional judges. The Slalom Committee agreed to a grant of £25 per person for this year only, to be reviewed with BUCS for the following season.

## 5.8 British Open 2017 Disciplinary Case

The Secretary reported the results of the case brought against a parent for behaviour at the British Open.

Key findings:

- The parent is not a member of British Canoeing so there is no jurisdiction to discipline or sanction them. Their behaviour fell short of the behaviour expected.
- In order to better protect the volunteer workforce, the Panel recommends that the Slalom Committee develop clear guidelines which are then consistently applied to all spectators/parents reinforcing that the race control centre and race referee areas are restricted areas. .... **Action AG**
- The Panel also noticed that there was some confusion regarding the publication of start lists with start times being changed and again this could be improved so as to be more transparent and thus avoid future complaints. In particular the Panel recommends that a communication process is put in place to let paddlers know if a start time is changed at short notice. This was rejected by the committee in the light of the efforts made at the time, the media used to distribute the information, international processes and the fact that only one paddler did not appear on time.

The committee was disappointed in the findings but will take them on board.

The Secretary was authorised to send the findings to those who gave evidence to support the case.

.....**Action CDW**

## 5.9 Possible ACM Motions

### 5.9.1 Race Order (171126 – 12.1 MS)

Martyn Setchell proposed that the race order for 2018 should be amended so that the British team start qualification runs last, in reverse order of Selection. There will be consultation during the year as this is in contradiction to C13.1.1 so requires a rule change..... **Action MS**

### 5.9.2 Redefinition of Short Season, (171126 – 12.5, All)

Redefinition of Short Season, so those promoted very early in the season do not get protected status. This requires analysis and consideration, but there is a consideration that the cut offs should be the same for those promoted and those granted ranking status..... **Action DL**

### 5.9.3 Promotion Targets (as per 2017ACM / 6.6, All)

### 5.9.4 Membership Checks / Insurance for Division 4

To be reviewed once the home nations have reviewed the process for day membership, should the organiser be required to collect day memberships. Within Sprint, the concept of an event ticket is used. This will be investigated.....**Action CDW**

The onus on organisers to collect day membership, but to be covered for third party liabilities will be reviewed.



**5.9.5 Credit Card Transaction Fees (UKC11.6.5)**

Under an EU directive, after 13 January 2018 it is not legal to charge a fee for payment by debit or credit card. The BC Head of Compliance was asked for a BC Corporate view on the situation and advised that the online system can continue to charge a booking fee for all payment methods. Any entries accepted at a competition must be charged at the same rate, regardless of the payment method. A clarification will be issued to this effect.

**5.10 Year Book**

**5.10.1 Packing**

Year books will be packed on Sunday 28<sup>th</sup> January so should be in the post early the following week. The meeting expressed thanks to those who will give up a morning to packing.

**5.10.2 Contents Review**

The reviewing of content is always a rushed job after the ACM. It was agreed that all those who reviewed sections will start the process before the ACM this year to reduce the peak workload for volunteers, for example the directories should include current officials only, and should include all officials, and should not include addresses; Safety sections can be reviewed and any changes provided before the ACM, regulation changes can be provided so that the current and revised can both be set up, allowing minimal change post ACM.

A consultation will be undertaken during the year to understand which sections of the yearbook are being used. This will be available both on Nick's Web site, and a link for a request at the end of the online entry process. Following this the order of sections will be reviewed. ....**Action PC**

**5.10.3 Managed Calendar**

The largest bottle neck is getting the information for the calendar. Frequently the base information does not change from year to year, mechanisms will be investigated to make application more interactive, carrying information forward where possible, in line with Data Protection .....**Action DS**

**5.10.4 Selection Policy**

It was agreed that selection policy should be prefaced by a statement that the text is the policy as at the date of publication, the master version, and issued clarifications, can be found at and a web link to the BC statements and announcements page.

**6 Finance**

**6.1 Budgets**

The draft Budget from the previous meeting has been amended to reflect predicted expenditure, this now shows a small predicted deficit.

The purchase of the replacement TUTTI system will be amortised over a period so will only have a small effect on the accounts.

Each member of the committee is encouraged to consider strategic projects, on a UK basis, for funding in the coming year. It was agreed that the UK committee could support clubs' initiatives that will benefit the sport across more than one Home Nation.

Providing seed funding to encourage the running of lower division events at more locations is a to be reviewed to increase the geographic spread of the sport..... **Action SL**

The outstanding levies from Lee Valley division 2 races have been progressed and will continue to be tracked.

The final invoices for the 2017 British Open are expected from British Canoeing shortly.

**6.2 Volunteer Expenses (171126-10.3)**

Carried forward. A proposal will be circulated for agreement. .... **Action AK /AG.**

**6.3 Expense Form (171126-10.5)**

The expense forms will be updated to reflect the change above, and 2018 dates, then circulated as appropriate ..... **AG**



## 6.4 Levy Form (171126-10.5)

The Levy forms have been updated to reflect the revised entry fees from the ACM, and to simplify the TUTTI fees for Scottish events, and then will be included in the Organisers Pack.....DS

## 7 Co-Ordinator Reports

### 7.1 Coaching

#### 7.1.1 Discipline and Technical Chairs Annual Meeting

In November I attended the above meeting. Mike Chandler also attended as the current Slalom Technical Group Chair. Lee Pooley headed up the day and updated on the many developments in Coaching and Qualifications.

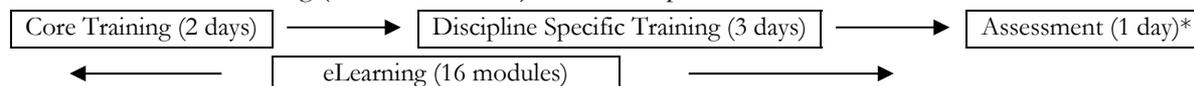
#### 7.1.2 Coach Award

British Canoeing launched the new Coach Awards (including Slalom Coach) on 2<sup>nd</sup> January 2018. These awards replace the previous UKCC Level 2 Coaching in Paddlesports award.

The Coach Award will sit between the generic Paddlesport Instructor award (former UKCC Level 1) and the discipline specific Performance Coach awards (former UKCC Level 3).

The key steps to become a Slalom Coach are:

Hold full British Canoeing (or Home Nation) Membership



Registration for the award is not required before attending a training course however access to the eLearning modules is only available after registration. Early registration by candidates is recommended.

\*Safeguarding and First Aid is needed before Assessment. Many Slalom Coaches may also opt to complete WWSR training.

#### 7.1.3 Coach Award Tutors

The Slalom Discipline Specific tutor workforce is detailed in the table:

Name		Tutor Roles		Name		Tutor Roles	
ENGLAND		Core	Slalom	WALES		Core	Slalom
Nathan	Abbott	Tutor	Tutor	Pete	Catterall	Tutor	
Craig	Ayres		Aspirant	Geoff	Forster	Tutor	Tutor
Mike	Chandler	Tutor	Tutor	Jethro	Moor	Tutor	Tutor
Daniel	Goddard		Tutor	Steve	Rayner		Tutor
Keith	Hampton	Tutor	Tutor				
Andy	Neave		Aspirant	SCOTLAND		Core	Slalom
Ian	Raspin		Tutor	Poppy	Croal McKenzie		Aspirant
Russell	Smith		Aspirant	Stephen	MacDonald	Tutor	Tutor
Phil	Stephenson		Aspirant	Scott	Simon	Tutor	Tutor
Paul	Younger		Aspirant				

All Tutors and Aspirant Tutors have now completed a 2-day Orientation Training event.

Core Tutors will deliver the generic Core Training. There are many more core tutors, but few who have specific slalom involvement. Some Core Training courses have already been delivered.

The number of slalom tutors is quite small and those holding aspirant status cannot initially take a lead role (they can 2<sup>nd</sup> staff). Many of the tutors have significant other commitments within the sport. Scheduling of training courses may prove difficult.

#### 7.1.4 Coordinating Courses

Some steps have already been taken by HPPCC and Yorkshire Region towards training of candidates. Currently they have 18 and 17 potential candidates respectively. These two groups are big enough to “go it alone”. Smaller clubs, regions and home nations will probably need to work together, or with other disciplines for the Core Training.



Training ratios are 1:4 with max 8 candidates per course. HPPCC will require 3 Core and 3 Slalom training courses, Yorkshire the same! There should be some spare places available to fill up the courses.

**7.1.5 Funding**

The full commercial costs of registration and completing training / assessment at level 2 will be significant (£500+ per candidate). The UK Slalom Committee will support up to 50% of the reasonable fees for slalom specific modules and assessment on application. It is expected that the Home Nation Committees will also offer support for these modules. Applications should be made to the Treasurer by the organisers initially.

**7.1.6 Advert for Slalom Yearbook**

Information about the Slalom Coach Award will be available in the slalom yearbook. A generic [slalom.coaching@britishcanoeing.org.uk](mailto:slalom.coaching@britishcanoeing.org.uk) email is being set up.

**7.1.7 Slalom Coaching Technical Group**

British Canoeing have recently invited applications for members of the Slalom Coaching Technical Group. AN has applied and made the case that the Slalom Committee should be represented on this group as a matter of course, this approach was strongly supported by the committee. Applications are open until 31<sup>st</sup> January.

**7.2 Digital Strategy / Data**

**7.2.1 General**

I have made initial contact with others in the slalom community who maintain and support our various systems (or have expressed an interest in doing so) to start compiling a list of ideas and potential blocks. A few replies have been received which I'll collate for a future meeting when I have more responses.

It was agreed that photos of the committee could be added to canoeslalom.co.uk so that paddlers can put faces to names. .... **Action All to provide photos by end of February**

..... **Action DL liaise with NP**

**7.2.2 Online Entry Statistics (as at 19 Feb)**

**Overview**

All Premier and Division 1 slaloms are now taking online entries with around 70% across the board.

	2018	2017
Competitions*	54	27
Published Competitions*	40	27
Competitions waiting to be published	13	0

There are a further three competitions that have said in the calendar that they will take online entries but have not been in touch. There are 21 competitions that have, so far, decided against online entries and a further two using a separate club system.

\*This includes two competitions for each of the Llandysul 1/4 competitions because the division 1 and division 4 are treated separately.

**Entries by Division**

Note that in the table below an entry is a single boat entering single event on a single day (so K1M entering both Saturday and Sunday would be counted as two entries)

Where online entries are an option the majority of paddlers (at all levels) continue to use them in preference to the traditional route. Most of the postal entries are 'home' paddlers (noticeably at Llandysul).



Div	Competitions Including Events in This Division	Accepted Entries		Waiting List		Cancelled Entries	
		Total	Entered Online	Total	Added Online	Total	Entered Online
Prem	7	996	993	286	286	0	0
Div 1	10	1,605	1,544	160	160	4	4
Div 2	14	513	441	5	5	0	0
Div 3	20	119	75	0	0	0	0
Div 4	18	2	2	0	0	0	0
Officials	39	183	183	16	16	0	0
Open	6	31	23	0	0	0	0
Practice	1	64	64	25	25	1	1
<b>TOTAL</b>	<b>115</b>	<b>3,513</b>	<b>3,325</b>	<b>492</b>	<b>492</b>	<b>5</b>	<b>5</b>

### **Entry Patterns 2018**

A number of competitions opened for entry on 4<sup>th</sup> January and we had 1,100 entries in 24hrs (over 100 in the first hour). Since then it has been calmer – a few hundred a day down to 30/40.

### **7.3 Divisional Development**

No Report.

### **7.4 Safety/Competition Management**

#### **7.4.1 Cardiff Premier**

It has been brought to the notice of the committee that the Cardiff Premier race is not following the entry rules as per the rules. The organiser will be contacted to rectify the situation. .... **Action MA**

There is also a waiting list for the practice sessions the day before. This includes paddle up entrants. Preference should be given to Premier paddlers, this will also be discussed, there are also some that have double slots to train in different boats, which should not be allowed.

#### **7.4.2 Scottish Schools / Division 3 & 4**

There is some confusion over the entry fees for the ranking event along side the Scottish Schools Competition. Entry Fees for ranking events are minimum amounts..... **Action CB**

#### **7.4.3 Safety Plans (171126-11.5)**

There has been no safety plan seen for the Extreme Slalom Selection race, this will be requested ..... **Action CDW**

Proteus Canoe Club have not submitted risk assessments. The first event will be de ranked if a plan is not received by 5<sup>th</sup> February..... **Action CDW**

The following week there is Wath upon Dearne. The club will be chased by telephone. .... **Action PC**  
 Winchester and Shepperton (Sharks) in May also have not yet supplied plans and must do so to avoid de ranking.

#### **7.4.4 Shepperton**

Dee made the committee aware of a potential issue with both the div 1 and div 2 slaloms at Shepperton. In recent weeks the side spills on the weir have been closed with 3-5 sluices open in the middle, creating waves in the middle but nothing other than confused low flow down both sides. The side spills are apparently leaking and will be fixed at some stage, possibly not until the Summer and in the mean time they are closed.

Setting a reasonable course could be quite challenging as the sides aren't offering anything of much use other than a slog. The club has had discussions with the lock keeper to review combinations of weir gates to make it work. The club will make a decision as soon as possible for the division 1 and 2 races and publicise the decisions as soon as practical.

#### **7.4.5 Junior Selection**

- Mark Haylett, Chair of HPP, requested that Junior selection was covered by Section Judges for all positions. This will be dependent on the number of section judges willing to volunteer for this race. AG to find out the number of section judges. .... **Action AG**



- The finish line at HPP may require additional bolt positions to allow for local conditions and the IP Policy statement (below the muncher section). ..... **Action AG**
- MS is working with Mark Ratcliffe / David Wiffin to secure video coverage for the event, including a video judge screen. The intent is that Video will be available to all coaches, and groups of paddlers via registered USB sticks. Athletes and coaches should contact MS/DW for advice.

**7.4.6 Senior Selection**

- As usual, it is expected that both section and gate judging will be undertaken by the Section Judge teams.
- MS is working with Mark Ratcliffe / David Wiffin to secure video coverage for the event, including a video judge screen. Video will be available to paddlers through provision of a USB Stick.
- Athletes should be aware that the configuration of the rapid blocks have changed on Piccadilly due to water depth.
- There was a discussion regarding photo passes for senior / under 23 selections. Official press photographers will receive passes, others will be asked to pay a fee. Other requests for free passes will be reviewed with the IP.
- Demo runners, there have been expression of interest, which will be reviewed, and others identified.

**7.4.7 2018 British Open**

ICF rules have changed for ICF Ranking races. All entering the race will now be eligible for ranking points, and there needs to be no artificial progression of international athletes.

If there is a limit imposed on entry numbers for any one nation, this limit must be applied to all nations (including GB).

Entries will need to be put in through ISIS (the ICF system). The entries will need to be correlated between the two systems. The order of events and phases will be reviewed and published. .... **Action AG**

The ICF Slalom Committee will be asked what leeway there is to vary the progressions.....**Action CDW**

**7.4.8 Organisers Pack (DS/171126 12.4)**

Nick has posted a note saying it will be available late Jan/early Feb. Levy forms updated with some minor changes to the Scottish forms to be agreed. The request for TUTTI (gathered from the calendar returns) to Andy G so he can complete TUTTI routing. Other forms and handbook will be as is with minor tweaks .....**Action DS**

**7.5 Technical / Timing**

**7.5.1 Gate Judge lists (171126-12.7)**

An updated list of gate judges will be produced, from information available in a variety of sources, carried forward. .... **Action AG**

**7.5.2 ICF Judging Criteria (171126 – 12.8)**

Renewals of expiring ICF cards active judges’ expiring have been requested.  
 A policy for eligibility for nomination for ICF and ECA officials for 2019 was circulated and discussed. The policy will be updated before final review by AG (as co-ordinator) and distribution to those affected. ....**Action CDW**

**7.5.3 ICF and ECA ITOS**

The costs involved in getting ITOs to World Cups will be monitored during the year to ensure the costs to not get out of hand.

**7.5.4 Olympic Selection**

The IP is considering the Olympic selection to be a four-day selection race, not over Easter. The officials will be consulted to get views.



## 7.6 Volunteers / Safeguarding

### 7.6.1 *Online safeguarding course (All / 171126 11.6)*

Committee members were reminded that they should complete the online safeguarding course or equivalent  
..... **Action All**

## 8 Other Reports

### 8.1 England

Rob Softley has stepped down as England Team Manager and Alison Setchell has agreed to take on the role in the absence of any other candidate coming forward.

The England Canoe Slalom Committee is currently without a chair. Dave Spencer proposes to take the position of chair on a temporary basis with the aim of developing clear Terms of Reference for the committee alongside the establishment of appropriate procedures for the appointment of officers, coordinators and regional reps.

The Committee will continue to support non-funded England paddlers selected for GB teams and has funds available for clubs to apply for grants toward specific projects.

HPP have received a grant towards a programme to encourage young paddlers to get coaching qualifications. This is an interesting project which could provide a template for other clubs to adopt.

Training Sessions have been held through the winter.

### 8.2 Scotland

There is little to report from Scotland.

All squads both SCA performance and volunteer led squads are busy with winter training including long trips to both HPP and Lee Valley.

### 8.3 Wales

Paddlesport within Wales is developing well with a considerable amount of effort still taking place with the development of slalom within schools and clubs across Wales.

Winter training has been taking place at a variety of venues both in Wales and other locations. Development groups are having regular weekly sessions with monthly group training sessions. Members of the development groups are being invited to attend sessions with the main squad when opportunities arise.

Again, in Wales during 2018 Canoe Wales are planning on timing the Division 1 and Premier races. At certain venues we will also provide training on the new lower division timing system and where required provide assistance.

Canoe Wales have roadshows planned at several venues over the next couple of months to discuss the development plans for the organisation.

### 8.4 GB Performance

#### 8.4.1 *England Slalom Talent Report*

After a very difficult and challenging review period the England squad for 2017/18 was published on Nov 13<sup>th</sup>, 2017. As ever the level of competition continues to rise, and this continues to unprecedented levels, there are currently 99 athletes named to programme. The 2018/2019 inclusion policy has been developed and published.

Athletes and coaches have been working hard over the winter with camps split primarily between Nottingham and LV. In preparation for selection we are hosting a simulation race in conjunction with the other home nations at HPP to ensure athletes arrive at the start line prepared to the highest possible levels. The programme intends to service 3 international trips this year, 1 supporting a series of ECA Junior cup events (as per last year), 1 supporting a training camp to L'Argentiere and a 3<sup>rd</sup> supporting a training/race camp to Liptovsky (host venue for the 2019 Euros)



#### 8.4.2 *Talent Club Partnerships.*

There has been an overwhelming response to our application process and we have been inspired by the ambition and scale of the plans submitted, demonstrating the potential of a more united British Canoeing and a collaborative approach between clubs and the England Talent Strategy. Work will commence in January/February with Slalom clubs to establish Partnership agreements and implementation plans, with a view to commence in early April.

#### 8.4.3 *HPP Access.*

Access to the British Canoeing exclusive slot has been reviewed along with the risk management strategy in order to ensure athlete safety.

### 8.5 Athlete Representative

#### 8.5.1 *Start lists at artificial courses (Lee Valley / Cardiff)*

Where there is an ‘escalator’ it is beneficial to have a start list at the bottom of the escalator to allow paddlers to be aware of start times.

#### 8.5.2 *Course Erection Guidelines (MS/171126 7.3)*

An information sheet will be produced confirming the general view from the ACM. .... **Action MA**  
 A mailing list will be set up for 2018 organisers from the information provided in calendar returns. This will be used to send out general information and reminders of dates..... **Action DS/CDW**

#### 8.5.1 *Winter Training*

All the home Nation training squads have shared water times very well and are thanked for their efforts

## 9 Correspondence/Other Business

### 9.1 Administrator files

The Chair will make enquiries as to whether there are historic files that were held by Jim Croft that could be collected and filed elsewhere.

### 9.2 Advertising Material

Keith Goddard is willing to produce marketing materials.

### 9.3 Standardised Start Procedure

Standardising a start procedure was discussed last year with an aim of making it easy for those with less acute hearing / vision to compete, without having to make the disability obvious. This needs to be revitalised and actioned across all divisions..... **Action AG**

## 10 Future Meeting Dates

All meetings at 9:30, at BCU HQ in Nottingham, unless otherwise noted.

- Saturday 21<sup>st</sup> April
- Saturday 9<sup>th</sup> June
- Saturday 4<sup>th</sup> August
- Sunday 4<sup>th</sup> November
- Saturday 24<sup>th</sup> November (ACM)
- Sunday 25<sup>th</sup> November

The Chair thanked members for their attendance. The meeting closed at 17:30 p.m.

Peter Curry recorded his apologies for the next meeting.