



British Canoeing

Slalom Committee

Meeting Minutes

Saturday 9th June 2018

Stronger Together

Location: British Canoe Union HQ, National Water Sports Centre
Adbolton Lane, Holme Pierrepont, Nottingham, NG12 2LU



1 Present

1.1 In Person

Dave Spencer [4/4] Chair	Andy Neave [4/4] Coaching	Richard Ramsdale [3/4] British Canoeing
Andy Koszary [3/4] Treasurer	Dee Lindesay [4/4] Digital Strategy/Data	Dave Spencer [4/4] England
Martyn Setchell [4/4] Vice Chair Athlete Rep	Hazel Ridge [3/4] Volunteers/Safeguarding	Chris Baillie [3/4] Scotland
	Colin Woodgate [4/4] Secretary	

Andy Koszary was present for items 1, 2, 3, 4, 6 and part of 5 only

Also Present:

Anna Gray (British Canoeing) for items 1, 2, 3, 4, 6 and part of 5 only

1.2 Apologies

Peter Curry [2/4] Safety/Comp Mgmt.	Kiran Dews [0/4] CANI
Steve Linksted [1/4] Divisional Development	Mark Abbott [3/4] Wales
Andy Grudzinski [3/4] Technical/Timing	

PC and MA video conferenced for parts of the meeting

2 Welcome

The chair welcomed everyone to the meeting.

3 Minutes of Previous Meeting

The minutes of the previous meeting were accepted as a true record.

4 Chair's Report

4.1 Ken Trollope

It was with great sadness that we heard the news that Ken had died so suddenly, many of us talking to him at HPP a few days earlier. We owe a large debt of gratitude for his dedication over many years supporting many Slalom in so many ways, many of those years with his wife Sue. It was very heart-warming to see so many friends gather at his funeral to celebrate a full life with many adventures along the way. He will be missed.

A short time was spent remembering Ken Trollope and exchanging stories and memories.

4.2 Simply Slalom

One of Ken's great passions was Simply Slalom which he developed over many years and which is used to a very great extent to manage Slalom competitions across all divisions. He started it in 2002 as a simple programme to help him run his own competitions and it has grown from there. Latterly, I have been helping Ken develop functions to import race details from Online Entries and I will take on support and development going forward. Details on this will be published shortly.

4.3 2019 Selection Policy

The 2019 and Olympic selection policy was published for public consultation and a number of people have taken the time to provide their thoughts and comments – thank you for that. The International Panel will be meeting soon to incorporate those opinions and to finalise the policy. As a member of the IP I can assure everyone that the feedback received is carefully considered and all aspect of the policy are considered and reviewed in great detail – the length of the meetings testifies to that fact!

4.4 2018 European Championships

The International season has started with a bang! GB have recorded their best ever result at the championships and congratulation to all the medallists, team members and volunteers for an outstanding performance.



4.5 Four Year Planning AEG/DS (171126-11.2)

A three year plan will be produced and submitted to British Canoeing by 1st November 2018. A final draft will be submitted before 4th August meeting for approval at that meeting, or subsequently by electronic communications.**Action DS**

4.6 Bib Application Forms to reflect safety standards (DS) (171126 -11.4)

It was proposed to add additional information to the Bib Application Form to emphasise paddler responsibility for ensuring helmets and buoyancy aids were in good order and regularly tested, and to reiterate the importance of conduct and welfare. This would have, in effect, created a “T&Cs” section which would have further complicated an already busy form. Relevant information is already covered in the yearbook, and reference to that may be more appropriate. A brief discussion amongst the committee should clarify what we want to achieve.**Action DL**

4.7 Historic Archive files (DS/171126 12.9)

DS is in contact with Tim Croft, who is reviewing Jim’s office and is separating out slalom related information for later collection. Which will be co-ordinated with DS.

Amanda Trollope is performing the same, unhappy task with Ken Trollope’s office and will liaise with DS.

5 Secretary’s Report

5.1 Role Descriptions (171126-11.1)

Some role descriptions have been received, these have been combined with the role descriptions from 2013 and made available to the committee. The remaining descriptions must be completed by the next meeting.**Action All**

5.2 ACM Voting options (CDW)

The results of the consultation on ACM voting had been circulated earlier. The feedback was considered, and a motion will be submitted to the ACM proposing

- Each Club is allocated 1 vote if it has between 3 and 20 Ranked Members and will be allocated a second 2 votes if it has 21 Ranked Members or more
- A vote each ranking competition run.
- A maximum of 5 votes may be held by any one club.**Action CDW**

5.3 Membership Checks / Insurance for Division 4

British Canoeing / SCA / CW / CANI insurers will be asked for clarification of the status of insurance for Those trying the sport and the current day membership scheme. This is also affected by the revisions to the Federal Agreement.**Action DS**

PC (in his report) noted that he doesn’t have any update on Insurance except to note that there continues to be little apparent clarity about day membership particularly where this covers races which attract entries from another home nation. You cannot be a member of a home nation organisation unless you are resident there, there is no exception made for day membership. The logical consequence is perhaps that you can only compete in Division 4 races in your home nation if you are not already an individual member. This is clearly contrary to intent.

Anna Gray reported that this is currently being reviewed within BC. **Action AGray**

5.4 Regulations

A revised draft of the regulations was circulated before the next meeting. Outstanding questions and points were discussed and agreed. Draft 2 will be produced and be sent to the BC board / Home Nations for comment before being submitted to the ACM for approval.**Action CDW**



5.5 Division 4 C2

In the past few months there have been some questions regarding the removal of division 4 C2, implying a wish to revisit this in the forthcoming ACM. The committee noted that

- The single division for C2s allows a competition to be run at all competitions, except stand alone division 4 races. All paddlers being eligible for points at these races
- There is no promotion from division 4 for C2s, so no absolute requirement for ranking competitions
- Stand alone division 4 races can run an open C2 event and provide prizes as appropriate.

The committee decided that it would not submit a motion to reintroduce division 4 C2 but would not block such a motion if submitted by a club.

5.6 Veterans

Feedback from the riverbank is that there is an issue this year, as there has been a large influx of veterans so that bib order does not equate to ability order. It is recommended that the start order for veterans reflects the bib order within the type of entry (i.e. K1M veterans before K1W veterans, before C1M).

The allocation of points across the divisions seems to have teething problems. There have been some discussions held on the riverbank to derive a set of proposals.

5.7 Year Book

5.7.1 Contents Review

The reviewing of content is always a rushed job after the ACM. It was agreed that all those who reviewed sections will start the process before the ACM this year to reduce the peak workload for volunteers, for example the directories should include current officials only, and should include all officials, and should not include addresses; Safety sections can be reviewed and any changes provided before the ACM, regulation changes can be provided so that the current and revised can both be set up, allowing minimal change post ACM.

It was agreed that the Pan Celtic rules should be considered for inclusion in the yearbook, **Action All**
 A consultation will be undertaken during the year to understand which sections of the yearbook are being used. This will be available both on Nick's Web site, and a link for a request at the end of the online entry process. Following this the order of sections will be reviewed. *Carried Forward*..... **Action DL**

5.7.2 Managed Calendar

No work has taken place and the Action is ongoing. Getting a system running this year for use in 2019 is probably a more realistic proposition. Two people have expressed an interest in assisting in this system. Their interest will be followed up..... **Action DS**
 The current level of the calendar (including division 1 / Prem races) will be published..... **Action DS**

5.8 Possible ACM Motions

5.8.1 **Promotion Targets (as per 2017ACM / 6.6, All)** **Action DL**

5.8.2 **ICF Rule restructuring**

The ICF are expected to restructure the slalom rules (section C in the UK rules). It had previously been agreed that if available in time, this restructuring should be reflected in the UK rules.

In preparation for this, CDW had reviewed the rules and identified four types of rule:

1. Rules that will only change if the underlying ICF rule changes
2. Rules that should be tidied up and are not expected to be contentious.
3. Rules that could be cleaned up but should be submitted as separate motions to the ACM for appropriate agreement.
4. Rules that need further investigation / research to agree the way forward.

A document had been circulated categorising rules of types 2, 3, and 4. This was discussed, and some changes agreed. Changes type 2 and 3 will be submitted as motions to the ACM. **Action CDW**
 Actions were agreed to review the remaining type 4 rules in order to recategorize them. **Action Various**



5.8.3 Competition Limit Definition (DS)

Clarification of whether the limit includes or excludes officials. With the introduction of online entries there is a clear visibility of race entry numbers and having different interpretations of “entry limit” is confusing.
Action DS

5.8.4 Extreme Slalom Rules

Reference to ICF Extreme Canoe Slalom Rules will be added to the rules in the yearbook. ..Action CDW

6 Finance

6.1 Accounts

The accounts cover the seven months ended 31st May 2018 and show a deficit of income over expenditure of £3,060. The accounts are unaudited. The following notes should be read in conjunction with the accounts.

British Canoeing Competition Grant

No application for a grant from British Canoeing has been made for the current year.

Bank Account

Following recent discussions with British Canoeing (BC) and following guidance from the BC auditors, the Committee transferred £90,000 to the BC bank account. This transfer is a cash transaction only. The reserves available to the Slalom Committee remain unchanged.

Slalom Levies

Gross slalom levies receivable in the period to 31 May were £15,711. This compares with £18,951 in the same period in 2017. The decrease is partly due to events cancelled or lower attendances due to the severe weather in February/March and partly due to levies not being applied to division 3 events in 2018.

England Canoe Slalom Committee

The cash balance held in our accounts, due to the England Slalom Committee (ESC) was £21,312.

6.2 Selection Races 2018

The surplus of entry fees over volunteer expenses from the Lee Valley races held over the last weekend of March will be passed to British Canoeing Performance, as a contribution to water costs. The surplus was approximately £3,300.

6.3 Bank Accounts

British Canoeing auditors have highlighted a risk related to the balances in the discipline committee bank accounts and the authorisation processes. A paper detailing a possible approach to this risk will be circulated
Action AK

6.4 Volunteer Expenses (171126-10.3)

The expense policy for this season for section judges and timing team members was discussed and agreed. This will be reviewed at the end of the season before the 2019 season.

6.5 Late Fees at Division 2/3

This agenda item was discussed under the rule changes.

6.6 Fairnilee 2/3/4 (June 16/17)

Fairnilee Slalom has had a disappointingly low entry, the competition was planned based on the number of entries in previous years. Reports have been received of other competitions in a similar position. Should clubs make a loss on a properly planned event, the committee agreed that if there is a loss then rule D2.3.2 applies (page 90) where the organiser can apply to the slalom committee for assistance if such a competition makes a loss. Traditionally, accounts that are presented in a sensible way are sympathetically treated so that the club is not out of pocket.



7 Co-Ordinator Reports

7.1 Coaching

7.1.1 *Coach Award*

A group of 7 trainee coaches from HPPCC have completed the Slalom Discipline Specific Coach training with Keith Hampton and Andy Neave. There were challenges coordinating a 3-day course across two venues. Funding application to Slalom Committee (50%) and England Canoe Slalom Committee (50%) has been submitted and approved.

Future courses may need to be arranged in the slalom off-season when trainees and tutors should be more available. The possibility of courses being run mid-week in the summer holiday period when younger candidates may be available is being looked at.

7.1.2 *Slalom Coaching Technical Group*

Lee Pooley has agreed the change of name to Slalom Coaching Technical Group.

7.1.3 *Slalom Seminar*

Mike Chandler is coordinating a Slalom Seminar to be held at Belton Woods Hotel, Grantham on Sunday 18th November 2018. Slalom Coaches from Club to Performance level from all Home Nations will be invited to attend.

7.1.4 *Course Structure*

Implementation of the slalom specific training has raised some issues, relating to the course length and scheduling. These will be considered and fed back to the Slalom Coaching Technical Group.

7.2 Digital Strategy / Data

7.2.1 *Online Entry Statistics (as at 8th June)*

i. Overview

All Prens and division 1s are now taking online entries along with most division 2s (all but 3 I think). About 75% of division 3s are also online.

ii. Entry Patterns

The following figures compares the competitors appearing in the results as on the ranking database with the entries.

What is perhaps surprising are the percentage of division 2 and division 3 paddlers entering ahead of time – We don't have figures for previous years, but anecdotally this looks to be a substantial increase.

- It only considers competitions that were registered for online entry and for which results have been posted to the ranking database.
- As division 4s, Officials and Open results are not posted to the ranking database they don't appear in the results.
- It is likely that some of the apparent 'no-shows' did in fact compete but have not been successfully matched to the ranking database, so it is likely that the Percentage Pre-entered is actually slightly higher than shown.

	Competed and In Results					Entered But Not in Results				
	Entered Online	Entered By Post	Entered On-The-Day	Total	Percentage PreEntered	Total PreEntered	Entered Online	Entered By Post	Percentage	
Prem	937	5	4	946	99.6%	971	29	0	3.0%	
Div 1	1117	41	7	1165	99.4%	1541	68	3	4.6%	
Div 2	783	63	68	914	92.6%	979	109	26	13.8%	
Div 3	356	51	196	603	67.5%	482	60	16	15.8%	
Div 4	0	0	0	0		73	63	10	100.0%	
Officials	0	0	0	0		250	205	45	100.0%	
Open	0	0	0	0		6	2	4	100.0%	



7.2.2 Mug Shots (180421/7.2.1 all)

Five are still outstanding (I have received mugshots from Andy Koszary, Andy Neave, Chris Baillie, Colin Woodgate, Dave Spencer, Peter Curry, Richard Ramsdale and me). The remaining 5 are still outstanding (as at previous meeting), if not received an image of the person will be selected at random from those published.**Action MS / AEG / HR / SL / MA**

7.2.3 Bib Application Forms

The Bib Application form will be amended to reflect current good practice and include a privacy policy. An option for opting out of being sent a yearbook will be included for 2019 *Carried Forward* **Action DL**

7.2.4 GDPR Compliance

A generic email will be sent to organisers pointing them at the British Canoeing GDPR information toolkit, asking them to review their race for compliance *Carried Forward*..... **Action AEG**

The organisers pack will be updated to include a poster relating to the privacy policy and to reflect the requirement shred cards as soon as practical after a race. *Carried Forward*.....**Action DS**

An audit of processes and data will be undertaken and policies for retention will be developed **Action DL/AEG**

7.3 Divisional Development

7.3.1 Seed Funding

Providing seed funding to encourage the running of lower division events at more locations is a to be reviewed to increase the geographic spread of the sport. *Carried Forward*. **Action SL**

A review of the geographic spread of events to identify areas where there are gaps to maybe identify priorities will be undertaken. *Carried Forward*. **Action SL**

7.4 Safety/Competition Management

7.4.1 Safety Plans

Almost complete with current year plans for the rest of the season. Currently still outstanding

- 23/06/2018 Ironbridge – they are always late and previous ones were fine and indeed have been tested. Am still chasing.
- 01/092018 Hatfield – No current plan from Esther, still chasing.
- 08/09/2018 Cardington Interclubs – this is getting organised by Gareth who produces excellent plans, not sure I actually need to chase this as it is not part of the ranking calendar.
- 15/09/2018 There is no plan for the Open or for the race on the Legacy Loop. I suspect we could have a single integrated plan even through there are separate organisers. There is an adequate plan for the Open available from last year which does not as far as I can see need any significant updating unless adding in the Legacy Loop race. The only thing that would need to be clear is what safety arrangements were in place for paddler safety on the water and at the bottom for the Legacy Loop. Paul Kettle is the contact for the Legacy Loop race.
- 13/10/2018 Darley Abbey – will shortly start chasing Midland about this.
- 27/10/2018 Dart – will shortly start chasing Mike Mitchell about this.

7.4.2 Other bodies

I have also bumped into Water Safety Scotland at the RNLI Scottish Council AGM which I attended on Wednesday which is our bit of a wider RNLI / RoSPA / RLSS initiative to decrease drowning incidents across the UK. Canoeing is a target sport as it has a number of drowning incidents. I have pointed out the Canoeing is not one sport but involves a number of very different disciplines. The RNLI clearly most obviously aware of the number of deaths in the sea but Scottish Government has provided details of drowning away from the sea which also includes us. They have a particular interest in standards for safety equipment and in particular are paying attention to buoyancy. We need to keep our eye on this as potentially we may have problems with definitions of white water and minimum Newtons required per weight of individual. I could see working outside prescribed requirements might become an insurance issue. I will be keeping an eye on this.



7.5 Technical / Timing

7.5.1 Gate Judge lists (171126-12.7)

An updated list of gate judges will be produced, from information available in a variety of sources. *Carried Forward*..... **Action AEG**

7.5.2 Standardised Start Procedure

Standardising a start procedure was discussed last year with an aim of making it easy for those with less acute hearing / vision to compete, without having to make the disability obvious. This needs to be revitalised and actioned across all divisions. *Carried Forward*..... **Action AEG**

7.6 Volunteers / Safeguarding

Nothing to report

8 Other Reports

8.1 England

The funding approach for non-funded English athletes has been agreed.

The structure and terms of reference for the committee are being reviewed and may be amended, reflecting the structure as a subcommittee of the BC Slalom Committee and current working practice. The role and requirements of the regional representative will be clarified.

8.2 Scotland

8.2.1 Scottish Slalom Risk Assessments.

It has been agreed that the SCA will accept Peter Curry's BC approval of Risk Assessment for the Scottish races, but they have requested that a copy of the approved risk assessment is sent to the SCA Office by organisers.

8.2.2 Timing Equipment

The 14 new SCA headsets, similar but more modern than the BC ones, have been fitted with bulgin plugs and should be in use at the Pinkston division 1. One less box for the timing team to transport!

8.2.3 New Scottish Slalom Sites

Bridge of Earn

Planning permission has been lodged, and the additional information requested is being prepared. It is hoped work on the site will start in August.

River Don, Aberdeen

A potential division 2 site has been identified on the River Don in Aberdeen about a mile upstream from Seaton Park. The fishermen have agreed to its use for a weekend event and other permissions for the opposite bank are being sought.

Seaton Park

Work to restore the river bank and put in a new get in, at Seaton Park, Aberdeen, is complete and there is to be an official opening by Tim Baillie on 30th June.

8.2.4 Training and competing trips to Europe Summer 2018

In July Jane Gibson is leading 34 junior paddlers, 6-8 adult paddlers and 12 coaches going on a training camp to St Pierre. Paddlers and coaches are from Strathallan, CRCats, Pinkston Panthers, AKC, Forth and Phoenix. Following this, 17 junior paddlers, 4 adult paddlers and 3 coaches are going onto Argentiere, again from all 6 clubs. Both these trips are being supported by SCOTS.

Breadalbane CC and friends are returning to Prague in July for an 8 day training camp at the Prague WW Centre. With the support of SCOTS and Breadalbane CC this year's camp will see 18 athletes from BCC & AKC travelling along with 3 supervising parents and Steve Macdonald as coach. Steve will also lead a team of 3 junior coaches who will also assist in the coaching provision. It is also planned to assess one or two junior coaches for the new British Canoeing Slalom Coach Award while we are there.



The SCA performance summer trip runs from 21st July to 10th of August with 10 to 14 athletes depending on the weeks. The squad will be racing the Danubia cup in Bratislava and Vienna. They will first train in Prague, then Bratislava, race in Vienna and finish the camp in Augsburg.

8.3 Wales

No report

8.4 GB Performance

The Talent programme are preparing for our first international events- we have 2 coaching groups travelling at the end of June, 1 to Augsburg and Flattach and the 2nd group to Brats to support around 40 English athletes that will be making the trip to compete at the ECA junior cups. These events always present a quality international racing experience and the coaching group are looking forward to seeing their athletes performing on the European stage.

Training programmes have all come back to full intensity after a short break after Junior selection with multiple camps and race days all around the country.

Those English athletes that have been selected to race for the GB junior team are deep in the middle of their preparations ready to perform at their key events in the summer.

The Talent Club Partnership programme is nearing a formal launch with initial planning work completed with a number of clubs.

8.5 Athlete Representative

Attended Selection, Premier and some div 1's as a parent, safety, judge and Athlete!!

Spoken to many parents during this period regarding the following-

Water access, coaching, team selection, coaching groups, coaching availability at clubs and outside clubs, perceived conflict of interest, commitment of both parents and athlete plus cost/expected cost at various stages of development.

Attended the International Panel meetings and included in correspondents during the selection process. Providing consultation for those athletes requiring advice or just a sounding board.

9 Correspondence/Other Business

9.1 Biennial Dinner

The VAT position will be reviewed, the slalom Committee will underwrite any VAT payable. A proforma invoice is awaited from Blotts.

9.2 Advertising Material

Keith Goddard is willing to produce marketing materials. All present were asked to consider how this offer can be best used. **Action All**

9.3 BC Membership and Bibs for Newly Promoted

The process for getting registered and getting entries for the first division 3 events appears complex, and unwieldy, requiring paper, delays and cheques.

Promotion forms need to be updated to be independent of Home Nation, and the web site will contain links to the correct membership categories. **Action DS**

9.4 Bib Deposits

To be discussed at the next meeting, options include increasing the bib deposit to £10, electronic payment of the fee by credit card or bank transfer. Sl will recirculate the briefing paper from the previous meeting
 **Action DL**



10 Future Meeting Dates

All meetings at 9:30, at BCU HQ in Nottingham, unless otherwise noted.

- Saturday 4th August (HR and CB offered apologies)
- Sunday 4th November
- Saturday 24th November (ACM)
- Sunday 25th November

The Chair thanked members for their attendance. The meeting closed at 17:50.