



British Canoe Union Slalom Committee

“Putting Paddlers First and Valuing Volunteers”

Committee Meeting Minutes

BCU HEADQUARTERS, BINGHAM

Sunday 7th November 2010



“Canoeing and Kayaking are “Assumed risk” – “contact sports” may carry attendant risks. Participants should be aware of and accept these risks, and be responsible for their own action and involvement”.

1 Present

Anne Hounslow [7/7]	Chair	Jim Croft [7/7]	Event Management	Tim Baillie [4/7]	Scotland
Ken Trollope [7/7]	Secretary	Colin Woodgate [7/7]	Strategic Planning	Emma Aldridge [7/7]	Wales
Andy Koszary [5/7]	Treasurer	Steve Bright [4/7]	Timing	Dave Royle [1/1]	England
Jenny Walker [7/7]	Vice Chair	Andy Grudzinski [7/7]	Volunteers	Andy Maddock [4/7]	GB Canoeing
		Jacky Wetzig [5/7]	Competition		
		Paul Ramsdale [3/7]	Marketing/Publicity		

1.1 Apologies received from:

Andy Goodsell [1/7] (BCU)
Paddler rep (Vacant)

2 Minutes of Previous Meeting/ Matters arising (not covered elsewhere)

Minute 6.3.2 should read “Weekend races switched to give a larger gap between the Premier event (a wildcard race) and the selection races. **The Div 1/2 and Pan-Celtic** will be used as a pilot for email entry and electronic payment, identifying issues in the run up to the abolition of cheques.”

Minute 6.3.6 was clarified in that ‘SCA’ was being used as shorthand for the SCA slalom committee, and the meeting was to be with the treasurer of the SCA Slalom Committee, not the SCA treasurer.

Subject to the above, the minutes were accepted as a true record.

2.1 BCU advice on Risk Assessment (AGo June 10)

Advice received from BCU is that every event should have risk assessments prepared and available for inspection. It remains with the committee to establish a process for risk assessments. The Committee view is that the Organiser remains responsible for risk assessment, although the Jury Chair should be given a copy.

2.2 Trophy Care Volunteer

Amanda Woodgate has ‘volunteered’ to get any Slalom Committee trophies repaired if required. If anyone is aware of perpetual trophies that need repair or refurbishment please let the committee know.

Where trophies have not been returned, the holders will be emailed. **Action JC**

A review of the trophies held and not being issued will be compiled during the winter.

2.3 Washburn Slalom Refund application

Revised accounts for the slalom have been received and reviewed. Following a vote the Committee agreed to cover the £88 shortfall incurred in running the event. A covering note asking the committee to reduce the costs to be sent. **Action JC**

3 ACM Motions

Motions from clubs were considered first, with the Committee position being agreed, and, if appropriate a nomination to speak to the motions. The order discussed here will not be the order for the ACM. KT/CDW will agree in an attempt to keep the meeting flowing. Where an item was identified at the meeting a suitable for a 75/25 decision it is recorded below.

3.1 Split C1W division 2/3 into 2 divisions (Baldock/Proteus)

CDW and AEG reminded the Committee of the conflict of interest for these motions and took no part in the discussions. The committee agreed to support the motion, but did not feel a need to appoint anyone to express committee views.

3.2 Women’s Kayak Promotion division 3 to 2 (Baldock/Proteus)

CDW and AEG reminded the Committee of the conflict of interest for these motions and took no part in the discussions. The committee agreed to support the motion, but did not feel a need to appoint anyone to express committee views. This will be presented on a 75/25 basis

3.3 Definition of quorate events (Baldock/Proteus)

CDW and AEG reminded the Committee of the conflict of interest for these motions and took no part in the discussions. The committee agreed to support the motion, but did not feel a need to appoint anyone to express committee views.

3.4 Purpose of the Slalom Calendar and purpose of managing it (Manchester/Green Star)

The committee felt this motion should form part of the strategic review, and welcomes debate. The review should not be constrained by the motions. AH will express the committee view.

3.5 Short Notice Division 2/3 events

Proposals to allow division 2 and 3 events to be organised in exceptional circumstances (such as new or reopened venues) after the calendar is complete, but subject to managed calendar rules concerning affected clubs. Application for such events to be made to the Slalom Committee at least 3 months in advance. To be proposed by DR.

3.6 Purpose of the Ranking System (Manchester/Green Star)

The Committee felt this motion should form part of the strategic review, and welcomes debate. The review should not be constrained by the motions. AH will express the committee view.

3.7 The need for a Strategic Review (Manchester/Green Star)

Although agreeing with the concept of a Strategic Review Panel, the particular remit is at odds with the committee view. It was agreed that the two motions should be presented together on the ACM agenda, with a proposal to discuss them together.

3.8 The establishment of separate water and course grading systems (Green Star)

The Committee agreed to oppose the motion, asking KT to express committee views.

3.9 Shepperton Double division 1/2 (Shepperton Slalom)

The Committee agreed to listen to debate regarding this motion, asking only whether division 1 is considered a racing division or a development division.

3.10 ISO Regulations for Personal Flotation Devices

A statement will be made regarding the revised ICF rule and BCU Board guidance, with probable adoption from the start of the 2012 season. This will be presented on a 75/25 basis.

3.11 Rank all divisions on 1,000 points

To be presented immediately before the Baldock/Proteus motion regarding Women's promotion, hopefully to reduce duplication in debate. To be proposed by Nick Penfold.

3.12 Age Bands

After the brief debate at the previous meeting it was agreed to formalise the J10 and Under 23 age categories across all divisions. To be proposed by Nick Penfold. This will be presented on a 75/25 basis.

3.13 Ranking Calendar

As the number of division one races is being restricted, losing a race has a detrimental effect on the ability of paddlers to complete the series, similar to the effect of losing a premier race. To that extent rule 50.5 will be amended to refer both premier and division 1 races to be rearranged if lost.

This is similar to part of the Manchester/Green Star motion above, so will be withdrawn/made redundant if that motion succeeds. To be proposed by JWe

3.14 Division 1 Status

If, as a result of earlier motions, the status of division 1 events is agreed to be developmental, then, in the current financial situation, the division should be treated as such. To this end, the timing and section judging teams are not required to attend these events. If requested to attend, full cost's to be borne by the organising club. To be proposed by JWe

3.15 C2/C1W Ranking

The current process being followed by the ranking officers does not match that in the yearbook in that after applying the 'fiddle factor' they truncate the score to the accuracy of the event before comparison. In order to avoid confusion this should be added to the relevant rules. Propose by KT. This will be presented on a 75/25 basis.

3.16 Multi class discounts

Multi class discounts were introduced to encourage paddlers to try minority classes at lower divisions. In order to provide more targeted support to those trying a class for the first time, the discount will be restricted to Division 2 and below and increased to £3. To be proposed by EA. This will be presented on a 75/25 basis.

3.17 Premier/Division 1 Veteran Ranking

Division 1 and Premier ranking to be based on their performance. To be proposed by CDW. This will be presented on a 75/25 basis.

3.18 Protest Time

There is an anomaly in the rules in that every class, except the last, has 1 hour to submit protests, the last class has 15 minutes. This will be standardised to 15 minutes from posting of the results for each class. This will be presented by CDW on a 75/25 basis.

3.19 Risk Assessment Panel

Peter Curry will be asked to propose the establishment of a review panel and rules regarding usage if available. If not AH will propose.

3.20 Enabling Motion for Rule Review`

This meeting empowers and authorises the Slalom Committee to amend the rules as required to reflect ICF rules and ICF changes. To be proposed by AH. This will be presented on a 75/25 basis.

3.21 Strategy Panel

Similar to the Manchester/Green Star motion and to be debated with it. The motion will be proposed by CDW

3.22 Maximum entries for an event.

Unless the organiser specifies one, no entry limit will be applied. To be proposed by AH, and will be presented on a 75/25 basis.

3.23 Protest Fees

Protest fees to be increased to £5 for division 1. To be proposed by JWa.

3.24 Recording of penalties

It is proposed that recording of penalties will follow the ICF convention of recording. To be proposed by JWa, and will be presented on a 75/25 basis.

3.25 Calculating Points C1W

End of season points to be calculated based on the best five scores, with a maximum of three at division 1. To be proposed AEG, and will be presented on a 75/25 basis.

3.26 Disqualification for not staying on the water

Putting in an agreed penalty for paddlers not staying on the water to provide safety cover. To be proposed AEG, and will be presented on a 75/25 basis.

3.27 Nominations for officers and co-ordinators

No nominations have been received, so all posts are available for nomination up to the election. Anne Hounslow and Andy Koszary are prepared to stand as Chair and Treasurer respectively. The roles and their descriptions will be posted on the web, for consideration.

To date only a single nomination has been received for the paddler representative position.

3.28 ACM reports

All Officers and Co-ordinators were reminded that they should table a report at the ACM. These reports to be supplied to JC by 14 Nov in order to be copied and made available at the start of the meeting.

4 Correspondence

4.1 Mallory Franklin

Mallory has written to thank the Committee for the support she received over the summer.

4.2 Serpents Tail Slalom

A letter had been received from Tom Ibbotson regarding the course at the recent Serpents Tail competition. No Jury report has been received as yet. CDW to reply to the complainant and ask for organising club's comment.

..... **Action CDW**

4.3 Open Letter regarding SE development

The open letter from a number of South East region representatives was discussed. It is thought that many of the subjects will be covered by ACM motions and the Strategy Panel to be set up and that development of the sport. AH to respond to the letter in this vein.

4.4 Dan Goddard

Two issues were raised in a letter from Dan Goddard.

- Dan's position within the 2010 GB team and the associated training benefits; and
- 2011 Selection being held at Lee Valley on which only the existing 2010 team will have had the opportunity to practice upon.

AH sought clarification from GB Canoeing over the first matter. AM reported that a review of athlete positions has not been finalised, the management group will be meeting on 16th November, and the list will then be published. Water access is linked to the funding programme and funded athletes. As such the committee has little say in the matter.

Athletes who have qualified for selection will be able to access the water provided by the Olympic programme (subject to arrangement) at £12-15 per session. A minimal number of hours access to the course will be guaranteed based on when qualification for selection is achieved.

The agreements with the Lee Valley management also allow the International Panel/Home Nations to co-ordinate additional water slots at the agreed course hire rate to provide access for those not qualified for wildcards.

In the week prior to the selection event, further access will be negotiated and agree.

AH requested that the water access policy should form part of the selection policy when issued. A draft policy is being worked on and being completed. Once a draft is available it will be sent out for consultation, before ratification by the international panel.

AH will draft a response to DG for agreement before replying.

4.5 UK Anti-Doping issues supplement warning

AGo has circulated a memo from UK Anti-Doping in Sport highlighting that the prohibited substance methylhexaneamine has been found in a number of supplements recently, and athletes have tested positive for the substance in Australia, India and in the UK.

In order to assist athletes to assess the risk HFL, an independent organisation, has established a supplement risk minimisation scheme called Informed-Sport. This programme evaluates supplement manufacturers for their process integrity, and screens supplements and ingredients for the presence of prohibited substances. Athletes should be advised to go to www.informed-sport.com for more information

4.6 Dutch Open

The Organisers charged for athletes that did not turn up at the event. The entries had to be paid and the athletes involved are being chased for funding.

4.7 PEAK flyer in yearbook

Peak will produce a folded flyer to be added to the yearbook for circulation. They will pay the additional postage as well as having an advert in the yearbook at current rates and paying a supplement.

5 Chairman's Report

5.1 ICF Exams

The Committee congratulated those who had taken and passed the ICF Slalom Judge exam on Friday.

5.2 Slalom Oscars

The Slalom Oscars was once again a successful and enjoyable event; the Committee offered it's thanks to the organisers and presenters.

5.3 Olympics

AH reported on her meeting with Elaine Skilton from LOCOG. Elaine attended the Sunday of the British Open, and enjoyed the experience and being introduced to some key people in the running of the event. AH has been asked to produce a list of areas where key personnel are required. A meeting will be arranged at the end of the month to coordinate the LOCOG understanding and Slalom Committee.

5.4 In Memoriam

Sad to hear of the death of Corrie Johnstone, our thoughts are with her family. Corrie Johnstone who raced slalom in the late 80s and early 90s, much of it as a junior, died recently. The funeral will be Thursday 11th November, at St Mary's Church, Kintbury Nr Newbury, at 1 pm, with a reception after. Everyone who knew her is welcome.

6 Finance

6.1 Accounts *(Report Tabled)*

We are completely up to date with processing income and expenditure up to the end of October (Thanks are due to Jim & Catharine Croft for achieving this).

Draft accounts for the year ended 31 October were circulated, indicating a deficit of just over £4,000 this year.

6.2 Insurance

AK reported last month that trophy cover had been confirmed but that cover for timing kit was in query. It appears that the premium we paid of £618.25 was for both trophies and timing equipment.

6.3 Income/Costs per division

Circulated for information.

6.4 Funding Impacts document (All/Oct 10)

No Feedback has been received. After a brief discussion it was decided to issue the document as is.

7 Co-ordinators' Reports

7.1 Event management *(Report Tabled)*

7.1.1 *Analysis of discount voucher usage (AEG/Aug 10)*

Analysis of the uptake of the discount vouchers was circulated.

7.1.2 *Organisers Pack Usage (AEG/Aug 10)*

The results of the consultation exercise were circulated.

7.1.3 *Organisers Pack Contents (JC MS/June 10)*

AEG produced a proposal for pack contents to reflect the comments from the consultation exercise. These proposals were discussed and agreed.

7.2 Strategy/Planning *(Report Tabled)*

7.2.1 *SCA Slalom Levy process*

AH/CDW met with the SCA Slalom representatives and agreed the method of working to be adopted for 2011 levy and statistics processing.

7.2.2 *Financial review*

Little progress has been made on the financial review; there seems general agreement that financial stability could be achieved through cost reduction/income generation. This will be picked up again post the ACM, during the 'quiet' season. The next step in the process is therefore the agreement of the budgets for 2010/11 and 2011/12.

7.2.3 *Late applications for the Managed Calendar (JWa/Aug 10)*

A separate list has been compiled of events that have been applied for after the closing date and has been circulated

7.2.4 Jury Chair Guide (CDW/MS/Aug 10)

The concept was considered a useful idea for lower division events. The draft circulated was considered too voluminous, if it could be reduced to a much smaller size it should be considered. This is progressing slowly.

.....Action CDW/MS

7.2.5 Slalom Budgets

Analysis will be available for the meeting after the ACM

7.2.6 Review of Rules (Various)

The Rule changes agreed at the recent congress will be included in the review of the rules

7.3 Technical Support

Nothing to report

7.4 Competition

Nothing to report

7.5 Marketing & Publicity

7.5.1 Promotional pack for new entrants (PR/Jan 10)

Conceptual ideas for the pack are almost complete; these will be circulated to the committee for comment. Quotes for printing in various bands will be obtained. These are to be included in the pack for new Home Nations membership.Action PR

7.5.2 Consistency across all websites with Slalom Information (PR/Aug10)

The new GB Canoeing website has a blank page for the Canoe Slalom Committee. Whilst the BCU, Canoe England and CanoeSlalom.co.uk sites also have Committee information on them, there do appear to be some inconsistencies in the information. A consolidated approach would be preferable and information should be correct where possible.Action PR

7.6 Volunteers (Report Tabled)

7.6.1 Publishing Role descriptions (AGr/June 10)

Some role descriptions are still awaited. Previous Role descriptions will be made available for comparison. A consistent format and approach has been applied to all. These will be circulated before being published.. Action JC

7.6.2 Historic Slalom Summary (AEG/Aug 10)

AEG has produced a summary of the number, location and standard of slalom events held between 1976 to present day.

7.6.3 Volunteer Awards (AEG/Aug 10)

The Ed Ecclestone award was announced at the Slalom Oscars. Presentation to Irene Osborne is to be arranged at a later date.

7.6.4 Safeguarding & Protecting Vulnerable Adults & Child Protection

For discussion at the next meeting.

7.6.5 Officials Competition

Thanks to a lot of hard work by Donna Hawkins, we have the final standings for the season's officials' competition, the winners of the Div A events being Mark Ledger and Sally Atkinson. These will be added to the lists on the website.

7.7 Athlete Representation

7.7.1 Junior and veterans championships

Carried forwardAction GW (June 10)

8 Home Nations

8.1 England (Report Tabled)

At England ACM on 23rd October Dave Royle was elected Chair and Charles Gillespie was elected Treasurer. Stuart Meakins (Vice Chair) and Sue Martin (Secretary) remain in office.

Mark Shaw has agreed to remain on the Committee and in particular will act as Team Manager and Race Organiser for the English leg of the Pan Celtic Cup.

The rest of the Committee is made up of English Regional Slalom Reps plus Greg Hitchin of Canoe England.

At the ACM a paper was presented by the SE Region and there was a lengthy discussion about the organisation of the Managed Calendar in a more Region focused way to help encourage development in slaloms in particular areas where it is needed. To this end it was suggested that a proposal could be made to the BCU Slalom Committee that a motion could be created to allow Div 2 and 3 events to be organised at short notice (as for Div 4) provided other clubs with events programmed for that weekend didn't object.

Charles Gillespie is currently trying to put together an England budget and the Committee aims to meet regularly. There is money available for suitable projects and we are looking for English Clubs and Regions to bid for support for any projects they have which will promote and develop Canoe Slalom in England.

There will be a West Midlands Slalom Training day at Jackfield, Ironbridge on 20 November 2010

8.2 Wales

Nothing to report

8.3 Scotland *(Report Tabled)*

8.3.1 *Slalom Dates Easter 2012*

We have been asked to suggest the dates for the Easter Tully events in 2012. There is general agreement that as the Euros will be mid-May that year and selection probably in April that we should use the week before Easter and Easter weekend. To separate the double prem as much as possible from senior selection we are going to run the double prem first.

Therefore our suggested dates are

- March 31st/April 1st Double Prem
- April 7/8th Easter weekend Div 1 / 2 and Pan Celtic

8.3.2 *Grandtully Footpath*

The lower footpath below the original one in front of the Inn on the Tay is now complete and the area of grass will be seeded in the spring.

8.4 G.B. Canoeing

Reported during the discussion on correspondence.

Possible arrangements for the Invitational event at Lee Valley were discussed. Packages may be offered for entry combined with water 'slots' on the Saturday. The time slots will be provisionally booked. **Action AH**

These arrangements and entry fees will be discussed at the meeting after the ACM **Action All**

9 A.O.B.

9.1 Managed Calendar

Tees cannot as yet confirm the water costs for running at Tees. They have therefore requested to run the Premier event at Abbey Rapids, Abbey Rapids is not thought to be a premier site. The premier event will be provisionally scheduled to be run with the World ranking event at Tees subject to organisation issues.

Tees requested to run a double division 2 and a division 1 at Abbey Rapids. This will be added to the list of events requested after closure, and is subject to provision of risk assessment and addressing the concerns expressed at this year's event regarding safety.

The meeting closed at 16:00

Date of Next Meetings

ACM - 27th November HPP 28th November, 10 am/Bingham