



British Canoe Slalom Committee

“Putting Paddlers First and Valuing Volunteers”

Committee Meeting Minutes

BCU Headquarters, Bingham

Sunday 6th November 2011



“Canoeing and Kayaking are “Assumed risk” – “contact sports” may carry attendant risks. Participants should be aware of and accept these risks, and be responsible for their own action and involvement”.

1 Present

Anne Hounslow [7/7] Chair	Ken Trollope [7/7]	Event Management	Andy Maddock [5/7]	GB Canoeing
Colin Woodgate [7/7] Secretary	Andy Grudzinski [6/7]	Marketing/Publicity	Jim McConnachie [6/7]	Wales
Jenny Walker [7/7] Vice Chair	AEG/CDW	Timing/Technical	Chris Baillie [6/7]	Scotland
Andy Koszary [5/7] Treasurer	Peter Curry [6/7]	Strategic Planning	Dave Royle [5/7]	England
			Martyn Setchell [5/7]	Paddler Rep
			Andy Goodsell [1/7]	BCU

Also Present:

Jim Croft Slalom Administrator, David Spencer, Russ Smith (to the end of part 3)

1 Apologies received from:

Peter Atkinson [3/7]	Volunteers	Paul Tuffin [1/2]	Co-Opted
Jacky Brookes [4/7]	Competition		

2 Minutes of Previous Meeting/Matters Arising (not covered elsewhere)

2.1 Previous Minutes

The previous minutes were accepted as a true record. CDW thanked the committee for assistance in proof reading the drafts.

2.2 Declarations of Interest

Declarations of interest were discussed. The new England committee members will complete declarations of interest for the next year.

2.3 Teesside event

Tees Tigers were thanked for stepping in running a successful event.

Team event and late entry fees for the Pan Celtic were discussed. Tees will be asked to waive the late entry fees unless the event is running at a loss. The volume of late entries was a particular problem at the event. AH

2.4 Sowerby Bridge Entry Cap

JC Confirmed the entry cap had been agreed. It was noted with sorrow that the conditions at Sowerby Bridge are such that the applications for 2012 have been withdrawn. The club will be thanked for running the event so successfully for many years. CDW

3 Coaching/Child Protection Issues

3.1 UKCC Coaching

Russ Smith gave an update on the proposed structure for optimising the BCU UKCC Awards for Slalom.

- The use of competition boats during the Level 1 courses has been agreed.
- Level 2 Tutors have been updated in the involvement and inclusion of competition related coaches
- Level 2 discipline specific module is being developed ready to pilot.
- The strength and conditioning module is developed for delivery in clubs
- All level 3 (up to the mentoring section) have been developed and are ready for roll out.
- Accredited Prior Learning (APL) is available for those who have slalom experience. Experience can also count for star equivalency.

Information relating to club coach education programmes was distributed. There is some funding from Canoe England to reduce the costs. These have been advertised on the Canoe-England website. A schedule of proposed courses can be advertised more widely in the slalom community. Courses can hold up to 12 people; the possibility of joint England/Wales/Scotland courses will be explored. Inclusion of Slalom information in the recreational coach education is also being reviewed.

3.2 Child Protection.....

The concern over the display of entry cards which contain date of birth and address information. The BCYU Safety group are looking into the issues. As an interim measure, until further guidance is given, it was recommended that a new statement be added to the reverse of the card stating 'not for public display' and that it would be the responsibility of the Event Welfare Officer to ensure the suitable display of cards at events.

Russ Smith left at this point.

4 ACM Preparation

A draft agenda for the ACM was discussed. The Agenda to be circulated reflects these discussions. Committee members were reminded that they must produce a report for the meeting. These reports must be supplied electronically to the Secretary and to the Slalom Administrator by 19 November for duplication for distribution at the meeting.

Committee nominations for coordinator positions were agreed. Further nominations can be made at by clubs the ACM. A vote will be required to identify which coordinator is elected for a 1-year term.

The Jury form will need updating to reflect risk assessment. Clubs are reminded that they must supply a risk assessment before their event is fully accepted for 2012. Failure to provide a risk assessment will result in the event not being covered by BCU Insurance.

The 2010 ACM passed a motion that all clubs must provide a Risk Assessment with their application to run an event in 2012. Organisers are reminded of this requirement, as this is also likely to be a requirement for BCU insurance.

Following a vote, it was agreed that 'paddling down' will not be proposed this year, but may be considered in future years.

Committee motions were agreed and the committee's stance on club motions was agreed. Where appropriate committee members will propose or respond to the various motions were agreed.

The order of motions, which motions require BCU Board approval, and which should be handled under the 75/25 rule were also discussed.

5 Chairman's Report

5.1 Volunteers:

Julia Robertson is happy to work with us to develop a strategy for recruiting more volunteers from both within the sport and outside it. A meeting is to be set up between the volunteer co-ordinator and other members, action on going..... **Action AH/PA**

5.2 Future funding possibilities

Selection event gate income no further information received yet. Action carried forward. ...**Action AG**

5.3 Olympic Tickets

These tickets are from the ICF allocation. It is hoped that the slalom committee allocation will be increased at the ICF Board meeting next week. The mechanism for allocating of these tickets will be established when the final number of tickets available are known.....**Action AH**

5.4 Selection Dates

The committee recommends to the International Panel that selection should be run with a minimum of normal working days. The call on volunteers work time in 2012 is exceptionally high with selection, Cardiff World Cup and the Olympics all involving working days.

5.5 Slalom Committee awards

The committee discussed the issuing of Slalom Committee Awards. There is still no register of previous Slalom Committee Awards. JC to commence investigation and to keep as complete a record as possible for future reference**Action JC**

It was agreed to issue Slalom Committee Awards this year. JC to produce these.....**Action JC**

5.6 London 2012 Accommodation

The warden at Sewardstone is to notify AH if any further camping/caravanning becomes available. Gilwell Park is available for tents at £15 per night but no electric hook up but includes full use of facilities. There may be a further possibility but this will not be known until early December. Bookings can be made via Andy Goodsell.**Action AH**

6 Secretary's Report

6.1 Trophy Location

The current C1 Veteran trophy holder is still being chased for a replacement trophy.**Action CDW**

The K1W Junior trophy has gone missing. A trophy will therefore be reused, and the trophy will be re engraved with previous names.

K1M Masters tankard is being soughtDS

The Wilkinson Sword was been presented to the highest ranked international team. The nameplates will be reorganised to reflect the new use. The trophy will then be put in John Dudderidge House.

6.2 Ed Ecclestone Trophy

The committee agreed that the Ed Ecclestone trophy does not have to be awarded to an individual; it can be awarded to a couple.

Nominations have been received from the slalom community in general, these included members of the committee.

Nominees for 2011 were:

- Chris and Ken Baillie
- Andy Hounslow
- Andy and Michelle Grudzinski
- Ken Trollope
- Phil Stevenson

The committee recorded it's thanks for all the work put in by these individuals.

It was agreed, as originally proposed, that in future years, a subcommittee should be established to take nominations and decide on the recipient. As the committee is deciding on the recipient this year, it was agreed that committee members should not be eligible, but that their partners can still be nominees. When the subcommittee is established, committee members can be considered.

Some of the nominees are related to committee members; those affected declared their interest and left the room.

Following a secret vote the 2011 recipient was agreed to be Ken Baillie. The award will be presented at the ACM.

7 Finance

7.1 2011 Accounts

Accounts as at the end of October were circulated. These include estimates for some of the events, so are not complete.

These show approximately 15% increase in admin fees, and a 4% decrease in expenses. The accounts currently show a small surplus for the year. There will be some transfers of costs and receipts between reporting headings.

The Canoe England Slalom Committee finances are still to be finalised, as the accounts are still of the GB Committee accounts.

A graphical presentation of the income and expenses will be considered for the ACM to allow easier understanding of the accounts.

7.2 Bank Account

At the Lee Valley meeting, the forms were completed to set up a new bank account. The account is not in use yet as the administration aspects are still unresolved.

7.3 Admin Fees

Entry Fees for 2012 will be increased by the September rate of CPI inflation. Rounded entry fees will consequently rise by between 3 and 6 per cent.

7.4 Canoe England Grant

The same level of 2010/11 level of funding will be available for 2011/12.

8 Coordinators Reports

8.1 Event Management

8.1.1 *Managing the Calendar*

There have been some late requests for changes. The Calendar will be presented to the ACM; changes to the calendar will be presented to the ACM under the headings:

- Changes
- Withdrawals
- Late applications.

Where clubs have applied very late (e.g. October) these have been advised to make their request via their representative at the ACM.

8.1.2 *Participation*

There has been an increase in participation during the year of 3.6%. There has been a drop off in participation at division 4 level, but other divisions are remaining static or rising.

8.1.3 *Entry Cards*

New cards will be printed to comply with the Child Protection advice above. It is essential that organisers review their display of cards to ensure that the addresses are not accessible.

8.2 Strategy/Planning

A draft of the strategy had been circulated. PC talked through the draft, and various aspects of the draft were discussed and a revised draft will be circulated and published on the web..... **Action PC** Motions to implement aspects of the strategy having been agreed will be put to the ACM.

8.3 Technical Support

Thank you very much to the timing team, organisers and all volunteers involved in timing and scoring at events and the development and maintenance of the equipment over the 2011 season.

Following the end of the season, the team has now moved on to the development, testing, and maintenance of the equipment – the TUTTI sets, the mobile kit and the systems at HPP.

Technically, issues concerning start clocks and wiring at HPP have been resolved, with replacement hardware being given free by paddlers.

An update to the Canoe123 software is being considered. The last update (which are no longer available free of charge) was carried out about two years ago, there are a number of new features and fixes which would allow the team to improve the services being offered to paddlers. Backwards compatibility of the software that is being purchased by Wales may be an issue if an update is not obtained. It is understood that the licence pricing structures have been amended which appears to reduce the cost of any potential purchase.

Quotes are being organised for the replacement TUTTI bag.

8.4 Competition (No report)

8.4.1 *Checking of penalty transmission at Div. 1/Premier events*

Proposals to check section judge's sheets against the results recorded at premier and division 1 will be implemented during the 2012 season. Sheets will be collected immediately after each class.

8.4.2 *Transmission Checks for other paddler's results*

It was confirmed that transmission checks, protests, and timing queries could be made by anyone on any paddler's results.

8.5 Marketing & Publicity

8.5.1 *Entry Card Sponsor*

Now the format has been defined AEG will seek for a sponsor **AEG**

8.5.2 *Yearbook*

AEG/PT will seek advertising for the yearbook. The deadline for copy is the week before Christmas. **AEG/PT**

8.5.3 *Promotional Pack for new entrants (AEG Nov/10) Inc. Starting in Slalom Leaflets*

AEG is organising the review of the starting in slalom leaflets.

The production of a DVD for new promotes is still under consideration. BCU facilities for DVD production may be used.

8.5.4 *2012 Marketing*

No progress has been possible due to the lack of time due in part to the dual coordinator role being carried out, so this is carried forward to post ACM..... **Action AEG**

8.6 Volunteers

No Report

8.7 Athlete Representation

Carried out surveys at two events with a view to understanding the enjoyable features, and what needs to be preserved, in slalom competition.

Events where the camping is very close to the river are very popular and should be encouraged especially at lower divisions.

The availability of coaching is a recurrent theme, and the Scottish initiatives are very well received.

Successful events include The Lee Valley event, and the Teesside event. Hand rails on the path edge, round eddies, protects the public, but makes extrication of swimming or injured paddlers more complicated. Setting these back from the water edge would be preferable.

9 Home Nations

9.1 England

9.1.1 *England ACM*

ACM was held on 29th October 2011. Charles Gillespie has stood down as Treasurer and David Jones was elected to take over the role. Stuart Meakins has been elected as Secretary and Mark Shaw as Vice Chair. Mark will continue as Team Manager. The attendance at the ACM was poor and consideration will be given to finding a more suitable time for this meeting for next year.

9.1.2 *Support*

Over the Winter CESC will plan to provide some support to three Regional areas: North, Midland, and South. Dates to be determined and proposals for invitees will be notified following the next meeting, which will take place after the BCU Slalom ACM. The object is to promote Regional Development and provide support to paddlers who are not otherwise supported.

A small number of capital projects have been supported through the year including the part funding of a gate system at Abbey Rapids and the provision of a TIMY to Stafford and Stone so that a timing system can be developed for racing and training.

9.1.3 *Funding rounds*

AG reported that a submission on the next round of Canoe England funding has been made.

9.2 **Wales**

9.2.1 *Cardiff World Cup*

Welsh Assembly funding has been secured. A local company has been recruited to manage the event structures. Volunteers and lead roles are being actively sought. Information has been published on the web. Individuals and Clubs are encouraged volunteer for roles by contacting Anne Hounslow.

9.3 **Scotland (Report tabled)**

9.3.1 *Pinkston Development, Glasgow*

This development is moving forward and the ground works on the site have started. The plans for this development include facilities for general paddling, sprint, polo and a course similar to the legacy channel at Lee Valley. Fundraising continues and hopefully the money will be found to complete the entire project.

9.3.2 *Alva Mini Slaloms*

Johnny Brown is organising a series of 3 mini slaloms at Alva, similar to the Stone slaloms on Sundays 20th November, 11th December, and 22nd January.

9.3.3 *Timing System*

Jim McPherson has written a programme for replacing the TUTTI system. It has been tested using push buttons at start and finish at the Alva div 3/ 4 and beams at the Scottish Championships. Times have been checked against back up times and there is an excellent correlation. Further testing and development will be carried out over the winter. Ken's ex employers, SSE, donated 3 laptops to the SCA and the timing and admin programmes will be loaded on these plus the one already owned and they will circulate around the Scottish events in pairs one for the timing and one for the admin tasks.

9.3.4 *Inverness Slalom Course*

A new slalom course in the centre of Inverness has been established. Initial focus is on local paddlers, with no desire to run a ranking event at present.

9.4 **G.B. Canoeing**

GB Canoeing is reviewing progress and athlete funding for the forthcoming year. Further information will be provided in the ACM report.

10 **Correspondence**

An email has been received from Ray Calverly, giving his reactions on return to the sport.

11 **Other Business**

The guidance note at the top of page 99 will be removed from the Yearbook.

12 **Future Meeting Dates**

The next meeting will be the Annual Consultative Meeting on 26th November which will be held at ITT Water & Wastewater UK, Private Road 1, Colwick Industrial Estate, Colwick, Nottingham, Nottinghamshire NG4 2AN.

The first meeting for the new committee will be at 10am on 27th November, in Bingham at 10am.

Meeting closed at 16.35