



British Canoe Slalom Committee

“Putting Paddlers First and Valuing Volunteers”

Committee Meeting Minutes

BCU HQ Bingham

Sunday 27th March 2011



“Canoeing and Kayaking are “Assumed risk” – “contact sports” may carry attendant risks. Participants should be aware of and accept these risks, and be responsible for their own action and involvement”.

1 Present

Anne Hounslow [3/3] Chair	Peter Curry [3/3] Strategic Planning	Scotland [3/3] Chris Baillie
Colin Woodgate [3/3] Secretary	Ken Trollope [3/3] Event Management	Wales [3/3] Emma Aldridge
Jenny Walker [3/3] Vice Chair	Jacky Wetzig [2/3] Competition	GB Canoeing [3/3] Andy Maddock
Andy Koszary [2/3] Treasurer		Martyn Setchell [3/3] Paddler Rep

Also Present:

Jim Croft Slalom Administrator

Apologies received from:

Peter Atkinson [2/3] Volunteers	Andy Grudzinski [2/3] Marketing/Publicity	Vacant [2/3] Timing
Dave Royle [2/3] England	Andy Goodsell [0/1] BCU	

1 Minutes of Previous Meeting/Matters Arising (not covered elsewhere)

1.1 Previous Minutes

The England representative was Dave Royle rather than Charles Gillespie; otherwise the minutes were accepted as a true record.

2 Chairman's report

2.1 2011 ACM Location

The 2011 ACM will be held at an alternate location in Nottingham. Further details will be circulated as soon as finalised..... **Action AM**

2.2 BCU Supporter membership

The board has decided that all members of BCU committees or representing the BCU abroad must be full members. Although the SCA has a non-paddling rate, this is not available to CE and CW members. Volunteers therefore have to pay paddling membership, including boat licences, insurance etc., regardless of whether they paddle or not.

2.3 Technical Support Co-ordinator

It was noted with sorrow that the BCUs stance on volunteers and membership of the governing body resulted in Steve Bright feeling that he had no option but to resign. The committee expressed their thanks to Steve for the work he undertook on the committee. CDW to write expressing the committee's thanks for all the work and commitment put in by Steve and Sue

The two parts of the role are the co-ordinator role on the committee and understanding the technology/running the timing team through the season. It is understood that AEG is willing to take the coordinator role during this season.

A meeting will be arranged with Steve and Sue, to discuss possible ways forward for this year, and suitable handover. **Action CDW/AEG**

2.4 Applying for ranking status

MS will consult with John Woods (ranking status officer) to review the process for applying for ranking status in order to develop clear guidelines for paddlers and ranking officers..... **Action MS**

3 Secretary report

3.1 Trophy Location

The British Open Under 23 and C1 Veteran trophies are still outstanding for collection and reissue after the 2010 championship.

The C1 veteran trophy will be replaced by the current holder. This will be presented to the 2010 winner as soon as possible after receipt. **Action CDW**

3.2 Trophies not in use

A list of trophies not in use was tabled at the meeting, with proposals to reuse some of them. Where possible, those presenting the trophies will be contacted to ensure they are happy with the proposed reassignment. **Action CDW**

3.3 Jury Chair Guide

The discussion draft had been circulated. Subject to a small number of minor changes this will be published.

3.4 Committee Regulations

No comments have been received. CDW will review the regulations and make proposals to a future meeting..... **Action CDW**

3.5 Data Protection

BCU Data Protection Guidelines have been received. These will be reviewed for adoption by the slalom community..... **Action CDW**

4 Finance

4.1 2011 Budgets

Draft budgets for 2011 were circulated, these project a small deficit.

The allocation of the Canoe England grant has yet to be agreed with the Canoe England Slalom Committee, and may need to be revisited.

4.2 Selection Funding

The funding for selection events will be shared with GB canoeing on the same basis as previous years.

5 Coordinator reports

5.1 Event management

5.1.1 Unpaid Bib Invoices

At the beginning of the season nine people had not returned their bibs. Currently four invoices for replacement bibs are outstanding. The Lycra bibs cost around £25 to replace; this is an on-going drain on the committee resources. From the 2012 season, the deposit for Lycra bibs will be increased to £24.

5.1.2 HPP Dates

Provisional dates for 2012 season have to be submitted by 1st April. The schedule was agreed.

5.1.3 Entry Cards with Bibs (JC/Jan 11)

JC has contacted three bib officers regarding sending entry cards with Bibs. The problems with getting the correct envelope and postage make this unpopular. Further consultation will be undertaken..... **Action MS**

5.1.4 Lee Valley Invitational

The event ran successfully, making a small loss overall. Thanks were expressed to all the volunteers who helped to make the event a success.

Correspondence had been received from a paddler who was confused by the arrangements for practice on the Saturday. In the circumstances his request for a refund was approved.

The organisation on Saturday was put under extra stress as the cabling of the course was more difficult than expected.

An incident early in the day tested the emergency procedures. The response and overall emergency procedures were discussed.

5.1.5 U23/Junior selection at HPP – extra costs (AM/Jan 11)

In principle GB Canoeing will support the additional costs of the HPP and the Lee Valley Selection Races. The event will be run on a similar basis to previous years, with the accounts being open to all bodies involved. Some of the expected loss will be covered by the English Committee budget for event support.

A decision was made that those required for timing and judging will be subsidised up to a maximum of £10 per person for camping.

5.1.6 Tees World Ranking Event

The forthcoming Tees World Ranking event was discussed, with special consideration of the current state of the development. **Action AM**

5.1.7 Lee Valley Selection

GB Canoeing will arrange camping provision for those required to run the senior selection event.

The International panel will be making a statement by 1st April which will contain the process by which demonstration and forerunners will be selected.

5.2 Strategy/Planning

5.2.1 Draft Papers (PC/Jan 11)

Draft papers were circulated before the meeting. Thanks to those who have contributed so far. The aim is to have a paper for end September for circulation before the ACM.

5.3 Technical Support

No report available as the position is vacant.

5.4 Competition

5.4.1 TT/Section Judge expenses

In the current economic circumstances where a volunteer is only available for one day of a multi-day event, only 50% of the expenses are claimable. This will be effective in ten working days' time (11th April).

5.4.2 International representation

Nominations to officiate at internationals have been confirmed for all world cup races. European and World Championship nominations have not yet been confirmed. In the event that more than one official is accepted for the world Championships, additional funding will be required from BCUC centrally.

5.5 Marketing & Publicity

5.5.1 Role descriptions (All/Jan 11)

A small number of responses have been received on the schedule of roles sent around before the last meeting. An updated schedule was circulated including a list of identified omitted 'jobs' which need names against them. Any further responses should be supplied to AEG by 17th April including volunteering for/suggesting guardians for the 'omitted' roles.

5.5.2 Promotional Pack for new entrants (AEG Nov/10)

The Promotional pack is currently on going with a deadline of 17th April to distribute a draft to all for comment, with the intention that it is in circulation shortly thereafter. There is a question as to whether we should be including a copy of the Slalom Yearbook in this pack. There was a debate on the benefits of doing so.

The Starting in Slalom leaflets are running low. AEG is (a) seeking cost estimates for small print run of the existing leaflet to tide over at the moment, and (b) looking at updating the leaflet (i.e. new photos and checking details). Hopefully the former, subject to sensible costs, will be resolved imminently.

5.5.3 Website consistency (AEG/Nov 10)

GB Canoeing web page - Text for the Canoe Slalom committee page on the GB Canoeing website has been supplied to GB Canoeing. This has been drafted in a similar format to the Canoe Sprint Committee page for consistency across the GB Canoeing page. This will also include a list of committee members and roles, those present agreed to links to provide easy email facilities for committee members.

canoeslalom.co.uk web page - The old 'committee page' will be replaced shortly. This will include for now: (a) a list of committee members/roles/contact details and (b) short articles following up on committee news/information. As a start this will include the

- (i) historic slalom information,
- (ii) details of the LOCOG jobs circulated by Anne
- (iii) information about Twitter / Facebook feeds
- (iv) anything else the committee wants to include following today's meeting. I would like for example to be able to include an article promoting gate judge exams, including lists of known exam opportunities this season. The aim is to keep this up to date on a weekly basis, being realistic, assuming there is anything to publish.

5.6 Facebook/Twitter

AEG has set up pages on both media: Facebook page "British Canoe Slalom" and Twitter "@CanoeSlalom". These are in no way intended to replace canoeslalom.co.uk but promote articles on it to those, especially the younger generation, who use the social media. They have been running for a couple of weeks, without promotion, and include, for example, all the slalom events for this year, some back ground information and links back to news articles on Nick's website.

5.6.1 Job Opportunities

It was suggested that there might be an opportunity to identify volunteer roles, post job descriptions and identify who to contact to for more information.

5.7 Volunteers

5.7.1 BCU Child protection

A BCU representative will be invited to the next meeting to discuss the changes to the regulations and practices.

5.7.2 Risk Assessments (PC/Jan 11)

A draft will be circulated to the committee, if there are no adverse comments the document will be circulated with the electronic copy of the minutes.

5.8 Athlete Representation

5.8.1 Slalom Organisers Guide (MS/Jan 11)

Course hanging diagrams updated and available on the web site and in the organisers pack.

5.8.2 Veterans/Under 16 Championship (MS/Jan 11)

Prizes will be provided for many age groups, both junior and veterans. It was confirmed that veterans relates to an age grouping rather than to veterans as opposed to masters.

There was a discussion surrounding the protection of the junior championship weekend, not allowing any other event to be held on that weekend. It was decided to keep the same protection for the 2012 season.

6 Home Nations

6.1 England

No report

6.2 Wales

6.2.1 *Ski Slope Premier Event*

The Rafting went well at the Graveyard Race, many thanks to all involved. We are expecting raft slots at the Ski Slope Race in April. The response from, and co-operation, of the raft guides and centre staff was welcome.

6.2.2 *Cardiff World Cup*

The submission for the 2012 event is now with the Major Events Unit of Welsh Assembly Government. The decision is pending.

AM will ask Andy Goodsell to update the committee on progress. **Action AM**

6.2.3 *“Gemau Cymru” Urdd Legacy event*

9th July “Gemau Cymru” Urdd Legacy event. This event has funding for 3 years with Olympic sponsors funding it. The event will involve 13 – 18 year old Welsh School paddlers (Slalom / Sprint). The Event will be broadcast live on S4C between 5 and 9 pm.

A short course division 4 event is being considered as part of the event. This would be aimed at Welsh juniors, but cannot be restricted to just that demographic.

6.3 Scotland

6.3.1 *Child Protection in Scotland*

As of 28th February 2011 the Protection of Vulnerable Groups (PVG) Scheme is live. The PVG scheme replaces the previous disclosure scheme under the former Protection of Children (Scotland) Act 2003.

In the next year, the scheme will deal primarily with scheme membership applications for people who are new to regulated work (paid or unpaid), have changed posts or have had some other change of circumstances requiring confirmation of scheme membership. Therefore, there is no immediate requirement to take action on those within your club unless they meet this criterion.

After the first year of operation, there will follow a three year period of retrospective checking when Disclosure Scotland/CRBS will work with organisations to manage the introduction of PVG Scheme membership to the existing regulated workforce. More information about retrospective arrangements will be provided in due course.

For more information on PVG please visit <http://canoescotland.org/AboutUs/ChildProtection.aspx>

CB has attended a training course and is in the process of trying to find her way around the new scheme.

The cross applicability of these checks across home nations, with authorisation required in each home nation, is being reviewed with the SCA..... **Action CB**

6.3.2 *Pinkston Project Glasgow*

The Pinkston project, artificial course for Glasgow, is moving along nicely. Currently there is flat water paddling and various containers for clubs to store boats and other equipment.

There is an open day on 4th June at which there will be come and try sessions for the Public and the aim is to have polo and slalom set up.

6.3.3 *Pan Celtic 2012*

Scotland slalom believes the Pan Celtic should continue to run alongside Division 1 events. The Welsh committee feel the event should be held alongside a Premier event. Further consultation will be undertaken between the home nations and the paddler rep..... **Action MS**

6.3.4 *SCA Affiliation*

In order to comply with regulations, re affiliation is required. This is in hand at present.

6.3.5 *Easter races*

To assist in the TV commentary, the junior selection points and current senior selection wildcard places will be made available.

6.4 G.B. Canoeing

GB Canoeing has now taken possession of an office almost opposite the gates to Lee Valley White water Centre following this property becoming available (we were planning to move to a building near the YHA).

Etienne Stott – Has undergone Surgery today (Friday) on his dislocated shoulder – will wait for likely prognosis on when he can expect to be fully recovered

7 A.O.B.

7.1.1 Lee Valley 2/3

The possibility of running a division 2/3 event on the training channel at Lee Valley was discussed. The white water committee would also run a sprint event that weekend following the slalom. The Saturday of the 6th August was suggested, as a possible date. The committee would organise the event, with assistance from a local club.

This is being considered as it is a new site in an area where there are few events at those divisions.

7.1.2 Harefield 3/4

A new club has requested the chance to run an event at Harefield. This is an existing site, but the current club has declined the chance to run the event this year. There are few other division 3/4 events in the area.

A possible date of the 21st and 22nd of May would clash with the Junior/veterans championships in Llandyssul, although no objections have been raised by the organisers of that race other events had been turned down for that weekend. This weekend is not therefore available. (Vote: 1 for 8 against)

An alternate weekend of 17th /18th September would be acceptable subject to agreement of the other clubs running on that date. (Vote: unanimously agreed).

7.1.3 Possible Cardiff division 3/4

The possibility of a division 3/4 event on CIWW course in July was tabled. Further information has been requested, subject to assurances regarding finances and approval from other clubs this was approved in principal (Voted no objection).

7.1.4 Error in email addresses

Martyn Setchell's email address is incorrect in the yearbook, it should be ma.setchell@ic24.net

8 Meeting Dates for 2010/2011

All 10 am at Bingham unless otherwise noted

8 May, 24 July (Lee Valley), 25 September, 6th November and Annual Consultative Meeting on 26th November.

Meeting closed at 15:45