



British Canoe Union Slalom Committee

“Putting Paddlers First and Valuing Volunteers”

Committee Meeting Minutes

BCU Headquarters, Bingham

Saturday 7th January 2012



“Canoeing and Kayaking are “Assumed risk” – “contact sports” may carry attendant risks. Participants should be aware of and accept these risks, and be responsible for their own action and involvement”.

1 Present

Anne Hounslow [2/2] Chair	Jacky Brookes [2/2]	Competition	Dave Royle[2/2]	England
Andy Koszary [2/2] Treasurer	Ken Trollope [2/2]	Event Management	Martyn Setchell [2/2]	Paddler Rep
Jenny Walker [2/2] Vice Chair	David Spencer [2/2]	Strategic Planning	Chris Baillie [2/2]	Scotland
Colin Woodgate [2/2] Secretary	Peter Curry [2/2]	Volunteers	Emma Aldridge [2/2]	Wales
	Paul Tuffin [1/2]	Marketing/Publicity	Andy Maddock [1/2]	GB Canoeing
			Andy Goodsell [1/2]	BCU

Also Present:

Jim Croft Slalom Administrator

Mark Abbott

1 Apologies received

Andy Grudzinski [1/2]	Timing/Technical
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2 Cardiff World Cup 2012

2.1 Steering Group

There is a great deal of planning and hard work to be done in the preparation for this competition and good governance is a key feature in the minds of all those involved. The British Canoe Union and Canoe Wales are pleased to announce that Paul Thorburn and Barbara Beedham have been appointed as the event steering group's Chair and Vice Chair.

Former Wales rugby captain Paul Thorburn was the Tournament Director of the hugely successful 1999 Rugby World Cup that took place in Wales. Paul is a current board member with Sport Wales, and is the Managing Director of his own business consultancy firm. He brings a wealth of experience to the event and its management team having held a number of key strategic and commercial roles within Rugby and the wider business sector.

Barbara Beedham has over 25 years' experience in Local Government as a senior officer. Accustomed to managing multi million pound budgets, Barbara was responsible for the strategic and operational delivery of leisure and play services in Cardiff and a board member and chair of a Core Group of the Children and Young People's Partnership.

Paul and Barbara will be invited to the Cardiff selection to get an overview of the running of an event.

..... EA

A chart of the organisation structure for the event will be available on the Cardiff race web site.

2.2 Forthcoming dates

Progress meeting at Cardiff on 20th Jan AH

The Event Web site should be going live later this month

2.3 Section Judges

A larger than normal list of judges are to be proposed to the ICF. This will be required to allow for the, at present, unknown number of foreign judges attending, and thereby ensuring there are sufficient judges to provide the quality of judging required for this event

2.4 Volunteers

There are a reasonable number of volunteers, and the allocation of volunteers to roles is on-going dependent on team leaders agreeing their requirements.

2.5 TV

Discussions for live coverage are taking place. This is in addition to recorded highlights. Issues relating to coverage time and the programme are under discussion with the ICF.

2.6 Opening Ceremony

There was some discussion relating to the timing, location and content of any opening ceremony. A reception may be considered instead of an opening ceremony.

3 Minutes of Previous Meeting/Matters Arising (not covered elsewhere)

3.1.1 *ACM Minutes – Errata*

Item 6.6, the amendment had the votes recorded the wrong way round; it should have been 39 against, 20 for, the amendment therefore failed. The motion that was put to the meeting was the motion in the minutes (and was read directly from the draft minutes).

Item 6.19 only 11 votes are recorded (5 for, 6 against, should have been 55 for 6 against)

3.1.2 *ACM Minutes – Inter clubs’ protection*

After a short debate, it was agreed that the substance of the motion was correct, and that the voting on the amendment allowing division 3 races to be held on the same weekend as the Interclubs’ slalom had been recorded the wrong way round. Only Division 4 races can be held on the same weekend

3.1.3 *ACM Minutes – 6.8 SAE*

The amendment was accepted and rule D7.5 should read:

D7.5 Send one copy of the results to all entrants who supplied stamped addressed envelopes. ***With the aim of posting a copy of the results on line within 72 hours***

3.2 Declarations of Interest

Emma Aldridge recorded additional interests.

A summary of declared interests was circulated. It was agreed to publish this level of summary for general information.

4 Chairman’s Report

4.1 Confirmation of Slalom Poster Competition

It was confirmed that, subject to posters including a slalom committee logo of at least the same size as the Peak logo, the committee supports a sponsored Slalom Poster competition in 2012.

4.2 Selection Dates

GB selection will be held over three days (13th to 15th) rather than four days. Back up will be provided through extended hours, possibly under floodlights. The following Saturday is also a possibility for a backup race.

4.3 Olympic tickets (AH/Aug 11)

The only free tickets available to the BCU were a very small number through the BOA ticket share, paid for from the sale of London 2012 Corporate packages – these tickets may not necessarily be for the Olympic canoeing events.

All ‘paid for tickets’ available are in the A and B bands, which are relatively expensive (E.G. £150 for finals £60 for heats).

Tickets will be offered to the UK slalom community. The community is defined as anyone who

- a. Was ranked at the end of the 2011 season
- b. Named organiser (in the yearbook) for an event in 2011, 2012
- c. Elected official of the slalom committee
- d. Is on a Home Nation or GB Slalom Committee
- e. Section Judges and Premier/One Timing Team
- f. Those actively coaching slalom
- g. Anyone else who considers them part of the slalom community.

Priority will be to those who worked at the test event and do not have a role at the Games. Then the other named categories. Those in group (g) will only be considered if there is an excess availability. If there are insufficient tickets, the allocation will be on a random basis.

Initial applications must be received by 18th January CanoeTickets@hotmail.co.uk Stating the category of the community that applies.

Applications can be made for up to 2 tickets per competition day. Applicants should indicate if they are interested in additional tickets if unsubscribed.

Payment for the tickets will be made within a week of receiving confirmation of the order to hold the order.

4.4 London 2012 Accommodation

The Lee Valley campsite at Dobbs Weir is expected to be open for the event. This information has been passed on to Andy Goodsell as he is dealing with this. The Scout Association's site at Gilwell Park also has some spaces.

4.5 David Gent

David Gent offered his apologies for being unable to attend this meeting, but is happy to attend the next one if the diary allows.

5 Secretary's Report

5.1 ACM Presentation

Provided the facilities are available and can be correctly set up, ways of projecting motions will be explored. This is expected to be especially useful when amendments are proposed.

5.2 Terms of Reference

The terms of reference, supplied by Andy Goodsell, relate purely to a Canoe England Committee.

These Terms of Reference conflict in a number of places with the committee regulations proposed by the Board. Alternate terms of reference will be proposed. **CDW**

5.3 Committee Regulations

The Board supplied regulations were reviewed. It is believed that some small changes to the regulations are required. If approved these will be sent to the Board for approval.

Committee meetings and Consultative meetings are to be conducted in accordance with the Articles setting out how Board meetings should be conducted as if adapted for the appropriate committee. A copy of the Articles has been requested for review and, if appropriate adaption.

5.4 Disciplinary Regulations

The Slalom Disciplinary rules will be brought in line with the BCU regulations.

5.5 Canoe England Risk Management

Further information has been sought regarding the purpose, implementation and costs of the scheme. Little information has been forthcoming. The Freestyle committee has also questioned the purpose of the scheme.

CB reported that the other home nations believe this has not been discussed by the whole BCU board and as such has not been accepted currently.

In the meantime, the current slalom initiatives relating to risk assessments will be pursued

5.6 Replacement of missing trophies/reuse of trophies

The K1W Junior trophy has gone missing. A trophy will therefore be reused, and the trophy will be re engraved with previous names. A C1W British Open Trophy has been identified and will be engraved and presented shortly.

The Junior C2 trophy was mislaid at the 2010 Oscars, and not received by the winners.

5.7 Engraving of trophies

The current C1 Veteran trophy holder is still being chased for a replacement trophy. **Action CDW**
K1M Masters tankard is being sought **Action DS**

The Wilkinson Sword was presented to the highest ranked international team. The nameplates will be reorganised to reflect the new use. The trophy will then be put in John Dudderidge House.

.....**Action DS**

6 Finance

6.1 2011/2012 Budgets

Budgets are to be finalised shortly, some further communication with individual co-ordinators is required.

The expenditure of the committee continues to be reviewed, to identify further possible savings. Action is under way to reduce bank charges and postage.

7 Yearbook

7.1 Advertising

JC and KT were thanked for all the additional work they put in to get the advertisers for the yearbook.

Volunteers are reminded that emails can be forgotten, and that telephoning should not be forgotten.

Within the slalom committee, emails subjects should be "Slalom Committee:" then topic.

7.2 Content

Returns for the yearbook are consistently late; this is making the job of meeting the publisher's dates very difficult. Dates for returns will be strictly imposed in future.

8 Co-ordinators' Actions

8.1 Event management

8.1.1 2013 Calendar proposal (JW/Nov 11)

A possible Premier and Division 1 schedule was circulated before the meeting. This was debated and will be published on the web for consultation **JW**

8.1.2 Bid Evaluation Process (PC/Nov 11)

PC described a proposal for the Bidding process. This was discussed and will be re circulated with the aim of publishing it before the next meeting **PC**

8.1.3 Facilities at events

AM will produce a proposal for the facilities that the committee feels should be provided at Premier and division 1 events. This will be discussed at the next meeting **AM**

8.1.4 Date for British Open

It was agreed that the British Open will be held on 3rd / 4th November 2012 at Lee Valley. Further funding must be found, as the event is not viable as a stand-alone event. A budget for the event will be produced to indicate the shortfall. **AK**

A subcommittee will look at funding options including:

- Cross subsidy from 2012 selection event if there is a surplus.
- Sponsorship of the event
- Consideration of pre committed support from the Canoe England Slalom Committee
- Ticketing the event: This requires confirmation that the centre will allow this, car parking arrangements and additional volunteers to manage the process.

The sub-committee will be PT, JC, AK.

8.1.5 Organiser for British Open

Ken Trollope will continue to be the organiser, but a senior team is sought to handle the work on the weekend.

8.1.6 Entry Card Format

The entry card format for 2012 was agreed, and cards will be ordered to deal with the expected usage in 2012.

DR will propose a revised layout for 2013. **DR**

8.2 Strategy/Planning

8.2.1 2011/12 Strategy panel

Ray Calverly, Mark Shaw and Peter Curry have agreed to be part of the review panel. Nicky Cresser and Nick Penfold will be invited to take part. Larger clubs will be asked if they want to be represented.

Development of online systems and databases will be considered once the processes have been defined and documented.

8.2.2 Olympic Surge

There was a discussion on the possibility of encouraging clubs to run a Canoe 2012 slalom day to concentrate attention and capitalise on the Olympic interest.

Regional reps will be asked to ensure that the regions and clubs are encouraged to run 2012 events **DR**

The content for the web pages will be updated with as much Olympic information as possible. This should include correct contacts details.

Once the content is defined, EA, CB and JC will ensure the web sites (BCU/Canoe England/GB Canoeing, Canoeslalom, SCA, CanI and Canoe Wales) are updated. Information should then be sent to AG for distribution in BCU/Home Nations.

8.3 Technical Support

8.3.1 TUTTI Bag

Quotes are being organised for the replacement TUTTI bag. **Action AEG**

8.4 Competition

8.4.1 Note to Jury Chairs re Risk Assessment (JB/Nov 11)

In production will be sent out shortly to those who chaired jury's recently

8.4.2 ICF Judging

Waiting for information regarding funding for international judge accommodation.

8.4.3 Judging Expenses

There will be no 'special events' in 2012. AEG will be asked to confirm that this is acceptable to the timing team.

8.5 Marketing & Publicity

8.5.1 Promotional Pack for new entrants (AEG Nov/10) Inc. Starting in Slalom Leaflets

The production of a pack for new promotees is still under consideration. BCU facilities for DVD production may be used.

8.5.2 Marketing Information

Information to be handed out to public and spectators will be developed for inclusion with event specific information at major events. **PT**

8.6 Volunteers

8.6.1 BCU Volunteer co-ordination

No report

8.7 Athlete Representation

No report

9 Home Nations

9.1 England

9.1.1 *Training Camps*

There are training camps being organised for the half term break. This is part of working with the Canoe England development team

9.1.2 *Unfunded paddlers*

The ECSC are supporting unfunded paddlers with wild cards to paddle at Lee Valley.

9.2 Wales

Training for timing team has been held in Wales

9.3 Scotland

9.3.1 *Scottish Artificial Courses*

Development/ training course, Glasgow paddle sports centre targeted for March 2013 opening. Simply a question of raising the funds required which we are working on. Xstream, a full international course: recent meeting with project manager who is due to submit a proposal of what he can offer us, hopefully a full job of raising the finance and getting planning permission

9.3.2 *SCA Performance Programme Manager (part time)*

Since Kev McHugh left the SCA, the deployment of SCA staff has been reviewed and a post of SCA Performance Programme Manager (part time) based at the Scottish Canoe Association office in Edinburgh has been advertised. The post involves a management role in both the sprint and slalom programmes.

9.3.3 *Colorado Canoeing Centre of Excellence*

The new facilities at Alva will be officially opened by Jamie, Earl of Mar and Kellie on the day of the last winter slalom at the venue on Sunday 22nd January 2012. These include changing rooms, boat storage and an office for race control.

9.3.4 *Cardless Events*

The last Alva mini slalom ran as a card-less event with no hitches.

9.4 G.B. Canoeing

9.4.1 *Selection*

The selection event will be ticketed. Tickets will be on sale later this month publicised on the GB Canoeing Web site and elsewhere. Parking will be on the showground. Tickets will be a general admission price. There is consideration for providing a small grandstand. The facilities available will be restricted as there will be various areas reserved for Olympic preparation.

9.4.2 *Four Year Cycle*

The four-year planning cycle for the 2016 Olympics is being created for submission this year.

10 AOB

10.1 Event Welfare Officer Posters

These are included in the organisers pack.

10.2 BUCS Slalom

PC will represent the committee. EA

10.3 Risk Assessments

These have been received and will be provided to PC at the next meeting for review..... **KT**

11 Future Meeting Dates

All 9:30 am at Bingham unless otherwise noted

- 26th February, covering Cardiff, then Committee meeting,
- 22nd April,
- 7th July,
- 9th September at Cardington 9:30,
- 27th October
- Annual Consultative Meeting on 24th November, if possible at Xylem.
- 25th November, the first meeting for new committee.

Meeting closed at 15:30