



Dear Organiser

Thank you for volunteering to organise a National Ranking Canoe Slalom Competition. An Organiser's Pack can be found on the canoe slalom website (www.canoeslalom.co.uk) that contains the necessary information to run your competition. Items can be downloaded individually or as a ZIP file which has the complete pack.

Promotions:

- For Div4 promotions the interim promotion certificate is now single sided and promotees will be directed to www.canoeslalom.co.uk/welcome where they will be able to request an official certificate and get instructions on joining the ranking system. Requests for a certificate will be sent electronically to the Promotion Certificates Officer. **It is imperative that you issue the new certificate and destroy any old certificates that you may have.**
- All other promotion certificates will be sent from the results database as a PDF attached to an email and will be instigated by the appropriate bib officer

Levy Summary Sheets: An Excel workbook is supplied with all the necessary calculations included. Please send summary sheets to the relevant officers.

Following the decision at the 2017 ACM to charge the same entry fee per day at a single, or double competition, the workbook has been greatly simplified. There is now a single worksheet for each division and all that is required is to enter the number of competitors for Race1 (single competition) or Race1 & Race2 (double competition).

Cheques should be made payable to British Canoeing Slalom Committee, however If you wish to send fees by BACS, details are:

Sort Code: 20-63-33 Account: 73116379

Posting Results: Please ensure that results are sent promptly to bib officers and ranking list compilers as detailed in the Yearbook (Rule D7.5).

Posting Cards - Promoted Competitors:

It is not necessary to send competitors' cards to Ranking Compilers, except for:

- Self-ranking Division 3 C1s and Division 2/3 C2s
- Div4 promotees

Please send the cards of promoted Division 4 Competitors to the appropriate Division 3 Ranking List Compiler. Compilers' addresses can be found in the Yearbook under the "*Directory of Slalom Committee Officials*".

In Summary:

- K1M promotee cards go to Karen Crowhurst.
- K1W promotee cards go to Tanya Gibbons
- C1M promotee cards go to Carole McGranachan
- C1W promotee cards go to Mark Shaw
- C2 promotee cards go to Stuart Meakins

Note: It is no longer necessary to send non-promoted Div4 cards to James Hastings



Organiser Issued Bibs: If a divisional paddler is permitted to compete without their normal race bib, organisers are requested to ensure that any bib numbers issued do not duplicate those on the official ranking list for that division. Duplicated numbers could cause results and points to be awarded to the wrong competitor.

I very much hope that you will have a successful competition. If you need any further advice members of the committee will be pleased to help.

A handwritten signature in black ink, appearing to read 'Dave Spencer', written over a horizontal line.

Dave Spencer
Chair, British Canoeing Slalom Committee
Email: slalom.chair@britishcanoeing.org.uk