



Dear Organiser

Thank you for volunteering to organise a National Ranking Canoe Slalom Competition. An Organiser's Pack can be found on the canoe slalom website (www.canoeslalom.co.uk) that contains the necessary information to run your competition. Items can be downloaded individually or as a ZIP file which has the complete pack.

I would like to take this opportunity to bring the following points to your attention:

GDPR: Included in the Organiser Pack is a guidance document relating to the use of data and the legal requirements under the General Data Protection Regulation (GDPR). This is, in the main, just common sense. Alongside this there is an additional “*GDPR Fair Use Statement*” document which outlines to the general public how any personal data is used and should be displayed at your competition.

Posting Cards to Ranking Compilers:

It is now not necessary to send any competitors' entry cards to the Ranking Officers:

Please Note: Rule 19.7.7 currently states that entry cards for Div 4 promotees have to be sent, however the Slalom Committee has agreed that this is increasingly impractical given the growing use of online entries and the consequently, the requirement to forward Div 4 promotees cards has been removed. The formal changes to the rules will be presented to the 2019 ACM for ratification.

Promotions Certificates:

- For Div4 promotions the interim promotion certificate is now single sided and promotees will be directed to www.canoeslalom.co.uk/welcome where they will be able to request an official certificate and get instructions on joining the ranking system. Requests for a certificate will be sent electronically to the Promotion Certificates Officer. **It is imperative that you issue the new certificate and destroy any old certificates that you may have.**
- All other promotion certificates will be sent from the results database as a PDF attached to an email and will be instigated by the appropriate bib officer

Levy Summary Sheets: An Excel workbook is supplied with all the necessary calculations included. Please send summary sheets to the relevant Financial Officers as detailed on the forms.

Following the decision at the 2017 ACM to charge the same entry fee per day at a single, or double competition, the workbook has been greatly simplified. There is now a single worksheet for each division and all that is required is to enter the number of competitors for Race1 (single competition) or Race1 & Race2 (double competition).

Payment of Levies: Cheques must be made payable to British Canoeing Slalom Committee; however it is preferable to send fees by BACS to the following account:

Sort Code: 20-63-33 Account: 73116379

Please include a suitable reference that will allow the Treasurer to link the payment to your competition.

Sending Results: Please ensure that results are sent promptly to bib officers and ranking list compilers as detailed in the Yearbook (Rule 19.7.5).



Organiser Issued Bibs: If a divisional paddler is permitted to compete without their normal race bib, organisers are requested to ensure that any bib numbers issued do not duplicate those on the official ranking list for that division. Duplicated numbers could cause results and points to be awarded to the wrong competitor.

I very much hope that your competition will be a great success. If you need any further advice, please talk to any member of the Slalom Committee who are more than willing to help.

A handwritten signature in black ink, appearing to read 'Dave Spencer', written over a horizontal line.

Dave Spencer
Chair, British Canoeing Slalom Committee
Email: slalom.chair@britishcanoeing.org.uk