

Dear Slalom Organiser,

TUTTI ROUTINGS FOR 2019

Please find overleaf the routing list for the set of TUTTI equipment to be used for your event.

Please note:

- It is the organising club's responsibility to collect the equipment from the previous event. Please contact the previous user to make arrangements for collection (details in the Slalom Yearbook).
- On receipt of a set of TUTTI equipment, the receiving club should inspect it and notify me (see contact details below) of any damage or missing items as soon as possible.
- All reports of faulty or missing equipment and any damage to any part of the equipment during an event must be reported to me as soon as possible. This will help us, where feasible, to rectify any potential problems for your event and subsequent events (which may be the following week). **Please note that loss or damage not reported as above and/or the cost of equipment recovery and/or replacement in such cases will be the responsibility of the club that failed to report it. By way of example, the current cost of a headset box is ~ £125 each and headsets around ~ £130 each (plus delivery and other costs etc).**
- Please also complete the TUTTI related section on the Chief Judge's Report Form at the end of the event. This will help us monitor TUTTI's status during the season.
- Please can we also ask for your co-operation if we require assistance in tracking down equipment and resolving issues. Not only may the kit be required for the following week but the longer issues remain outstanding, the harder they become to resolve with the passage of time.
- All tape, string and other markings should be removed at the end of each event. The equipment should be packed away in the condition you would expect to receive it in.
- For Premier or Division 1 events where the Timing Team's timing equipment is being provided, it is the organising club's responsibility to provide a suitable 240v AC supply to power the timing system. Please refer to the guidelines provided in the organiser's pack for further details.
- Please remember to include the relevant TUTTI hire fees with the slalom returns to be submitted in accordance with the rules in the Slalom Yearbook.
- The hire fees for 2019 (unchanged from 2018) are:
 - CE, SCA and CW clubs / non-commercial ranking events: £25.00 per weekend.
 - All other organisations: £60.00 per weekend.

Set 2 – Central Routing Set

DATE	EVENT
23 / 24 March	Matlock 2 Double
11 / 12 May	Orton Mere 3 / 4 Double
22 / 23 June	Bedford WWC Cardington 2 / 3 / 4 Double
20 / 21 July	Orton Mere 3 / 4 Double
11 / 12 August	Harefield 3 / 4 Double
31 August / 1 September	Bedford WWC Cardington 2 / 3 / 4 Double
7 / 8 September	Cardington
28 / 29 September	Nene 2 / 3 Double
6 October	Lee Valley W.W.C. 2 / Open Single

**** Following the last event, please contact the maintenance officers below to arrange the return of the Tutti for post season maintenance. Assistance with this is very much appreciated.*

If you should have any questions or comments on TUTTI, please contact the maintenance officers who will assist where possible.

Thank you for looking after TUTTI over the season!

Kind regards,

Andy

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